



BULLETIN BOARD POSTING TERMS & CONDITIONS

Office Use
Date Posted: _____

SLD Initial: _____

1. Student Life and Development Office (SLD) will provide the agreed upon services using diligence, best effort, and reasonable judgment, but guarantees no specific outcome to the client.
2. SLD will make all efforts to post bulletins within **3 working days** from the date of the agreement.
3. Bulletin Board Postings will remain on the board at the discretion of the SLD Office. If space is needed for an upcoming event, SLD will make an effort to create space or find alternate locations for Client postings.
4. The maximum duration of postings is **30 days from the date of being posted or until the printed event date has passed**, whichever occurs first. Market Place boards are cleared off at the end of each month.
5. There are no exceptions to the 30-day duration of a posting. If you wish to repost, please bring in a new batch of flyers to be re-signed as a new posting.

Date: _____ Organization: _____ Event Name: _____

Contact Name: _____ Contact's No.: _____

By initialing, I agree to the terms and conditions listed above. _____

For Office Use Only:

Boards: HCC (13), UH (6), MP (2)

EXPIRES: _____

QTY: _____

☐ Building 7

☐ Building 2

☐ Building 5

Type: _____

☐ Building 6

☐ Building 27

☐ Building 20

Staff: _____

☐ Building 14