

# **Bulletin Board Posting Terms & Conditions**

- Flyers must be stamped and approved by SLD. Student Life is located in Building 2 Rm. 113
- Student Life & Development Office (SLD) will provide the agreed upon services using diligence, best effort, and reasonable judgement, but guarantees no specific outcome to the client.
- SLD will make all efforts to post bulletins within **3 working days** from the date of the agreement.
- Bulletin Board Postings will remain on the board at the discretion of the SLD Office. If space is needed for an upcoming event, SLD will make an effort to create space or find alternate locations for client postings.
- The maximum duration of postings is **30 DAYS FROM THE DATE OF BEING POSTED OR UNTIL PRINTED EVENT DATE HAS PASSED.** whichever occurs first. Market place boards are cleared off at the end of each month.
- We will **NOT ACCEPT** flyers turned in the week of your event.
- There are no exceptions to the 30-day duration of posting. If you wish you repost, PLEASE bring in a new batch of flyers to be re-signed as a new posting.