

ACCREDITATION COMMITTEE MEETING ON QFE

April 18, 2018

Members present: Jennifer Higa-King, Steve Auerbach, Derek Inafuku, David Panisnick, Jerry Saviano, Cynthia Smith, Karen Lee, Guy Shibayama, Chiara Logli, Wayne Sunahara, Lara Sugimoto, Jeff Stearns (notetaker)

The committee decided on two QFE and methods of how the ideas would be developed further. Details based on the discussion are noted below. Each QFE will have a three-year span, which might be broken down into (1) planning and initial implementation, (2) assessment and adjustment, and (3) integrated into campus procedures. The next drafts of the QFEs are due on Wednesday (April 25) for the Accreditation Steering Committee meeting. Those listed as responsible for a QFE who are not on the committee will be asked to assist with the drafts by the group members.

1) QFE – Purposeful Engagement Initiative

The three areas of action:

- (a) classroom engagement
- (b) students engage other students
- (c) faculty and staff development

Sustainability will be feathered into some areas.

The assessment data would be

- (a) persistence (semester to semester, year to year)
- (b) course completion

Members responsible: Cynthia Smith, Steve Auerbach, Karen Lee, Lara Sugimoto, Rachel Mullins

2) QFE – Enhanced DE Support Initiative

The two areas of action:

- (a) student support (counseling, CARE, etc.)
- (b) academic support (library, writing center, tutoring, etc.)

The assessment data would be

- (a) DE course completion
- (b) counts of contacts with DE students by each support group

Members responsible: Jerry Saviano, Ross Egloria, Sarah Myre, Charles Miller, Erica Balbag-Gerard

The original drafts of the QFE documents are on the Google Accreditation Steering Committee Team Drive.