

ACCREDITATION STEERING COMMITTEE

September 6, 2017

Members Present: Erika Lacro, Karen Lee, David Panisnick, Jolene Suda, Steve Auerbach, Cynthia Smith; Jeff Arbuckle, Billie Leuder, Chiara Logli, Jeff Stearns (notetaker)

Survey to Faculty and Staff: The survey will be distributed September 11 and completed on September 22. Although it is a long survey, we will ask deans and division chairs to encourage faculty and staff to complete it. Sections will be titled. Chiara will provide the introduction to the survey. We will ask Steve Shigemoto if SurveyMonkey will allow respondents to stop mid-way in the survey and return later. [After the meeting, Standard II.C provided 12 more questions.]

Survey to Students: The survey at hand includes just those from Standard IV and Standard I. Other groups wishing to include questions to students need to provide them to Jeff by next Wednesday, September 13. Jolene will have 20-30 students provide feedback. The survey will go out on September 19.

Survey to Administrators: Standard IV is creating its own survey to administrators. Any standard group wishing to include questions with this survey should send them to Cynthia by September 13.

SLO/SAO Assessment: Chiara will be providing SLO/SAO templates to deans and division chairs. We need SLO/SAO assessment data to be inserted in the spreadsheets for Fall 2016 and Spring 2017. SLO/SAO assessment for Fall 2014 to Spring 2016 will also be collected but it does not need to be put into the form. The assessment information is due October 4.

Factbook: Jeff Arbuckle prepared a Factbook that standard groups can use for evidence. It is located on the home page: Accreditation->Office of Policy, Planning, and Institutional Research->Honolulu CC Factbook.

Next meeting: September 20