Faculty Senate Executive Committee (FSEC) Meeting, Friday, April 23, 2010

Meeting called to order: 9:35am, Building 7-room 633

Present: Ron Pine (Campus Chair), Fumi Takasugi (System Chair), Shioko Yonezawa, Doug Madden, Steven Chu, Cyndi Uyehara (recorder), Karen Hastings, Wayne Sunahara, Jean Maslowski, Libby Jakubowski, Poima Sataua, Erika Lacro, Mike Rota, Judy Sokei.

Guests: Noel Alarcon, Craig Ohta, Joy Ann Nagaue, Diane Caulfield, Jerry Saviano, Guy Shibayama

Campus Report:

1. Term over for the following FSEC members: Doug Madden, Cyndi Uyehara, and Fumi Takasugi

2. New members: Jerry Saviano, Evelyn Greene, Vern Takebayashi

3. Doug announced the Tech I Carpentry Program and Architectural, Engineering and CAD Technologies Program (AEC) will offer parallel programs for high school students from the Construction Academy schools. Qualified existing Construction Academy instructors will teach the parallel courses. In AEC, Guy Fo (a graduate of the AEC program and current fill-in for Mike Jennings who's on sabbatical) will teach first-year courses in a new AEC lab here with computers provided by the Construction Academy. Students will earn a one-year certificate that includes math and English courses (including ENG 100). This should qualify the students for entry-level employment, and for those who want to earn an A.S. degree, they will be able to do so if space permits in the second-year classes. It’s expected that the plan will help the existing program, impact Liberal Arts, increase general college enrollment figures, and help the Construction Academy successfully move students to training beyond high school.

4. Po announced the ASUH – HCC SpringFest, today, 12:00pm to 9:00pm at Honolulu Community College. There will by food, music, and fun.

5. Ron noted the story on the front page of the student newspaper -- no more parking lottery. Ron thanked Po for her hard work. Jean asked to make sure the new parking policy is on the HCC web site.

6. Mike announced the renovations of building 7. It is a major renovation on elevator access and air conditioning that cannot be done during the summer. The bid is still open but the start date will most likely be some time in August. The ductwork for the AC will be changed and the elevators will stop on all floors to meet ADA requirements. There will also be Internet and
electrical wiring renovation for computers, and also painting done. This will be a major disruption of classroom and office space. The college will lease the bottom floor of the Sprint Building. All of building 7 cannot be vacated all at the same time. Offices will have to move in shifts, as it will be a floor-by-floor renovation. Faculty in building 7 will need to move temporarily. However, classroom space will have to be reallocated for Fall semester as we don’t want to be moving classrooms in the middle of a semester. Most likely PCATT will move to the Sprint building and PCATT space reallocated for building 7 classrooms.

System Chair Report – Fumi

1. All the CCs endorsed the General Education MOA, including Hilo and West Oahu. Only Manoa is still wavering. Manoa asked if it could endorse the MOA in principle; they don’t have time to get to it this semester. (note: the MOA was first proposed in September 09!) John Morton agreed to sign a letter voicing what the CCs are saying.

2. David Lassner Vice President for Information Technology spoke to the Counsel on moving UH web mail to Google. 80% of UH faculty is against it. Faculty felt they did not have input. There is no bidding process. Google is free, so very attractive. UC Davis is moving to Google. But UC Berkeley did not. Mike feels it would be better to have David talk to us about it. There are a lot of other costs in running our own e-mail system. UH needs to figure out how to pay for things that involve all of the UH system. We (HCC) do not contribute to the system, we keep our revenues. David is struggling with budget cuts. The Legislature still has us on a small budget.

Campus Chair Report – Ron

FSEC input for on the budget planning documents for FY 2012-2013 and FY 2014-2015 is needed for the Friday budget subcommittee meeting. Ron noted that the other governing bodies have already finished their work and provided rankings for the budget priorities for all years.

Unprepared Student Task Force – Jerry and Guests

Jerry expressed gaining a better understanding of CTE programs and asked Craig, Joy, and Guy to speak on the need for reading, writing, and computation skills in CTE programs. Craig also brought along a former student and lecturer, Noel Alarcon from AMT. All of the guest speakers expressed through examples in their respective fields the need for our HCC students to have enhanced reading, writing, and computations skills, not just to succeed in the job they go into after graduating, but in order to be promoted in their field of choice. They also expressed the importance of our students having the ability to communicate verbally. Also, the feedback from various industries is that employees need a more comprehensively skilled
workforce as technology advances (i.e., computer technology in AMT). Craig noted, in particular, that an automotive technician that cannot communicate orally and in writing will cost a company lots of money.

Jerry asked WASC if finishing remedial classes constitutes demonstrating computational and reading and writing skills. They firmly replied absolutely not.

Guy emphasized that we are limiting our students to become all they could be if we do not teach an enhanced level of reading, writing, computational and communication skills. We need to help our students reach their full potential. A person could change their career six times in their lifetime. We need to better prepare them for whatever they decide they want to do in the future.

It was also noted that the general education requirements for AS degrees have not changed since 1979.

Mike added he thought the Task Force did an excellent job and it used an excellent process. There was real depth to the Laulima discussions. This is an important issue and a start to a successful pathway. We need to renew ourselves for the future, redesign how we do things. There will be resources to deliver a good program. It will take time. We need to start down the path.

Doug inquired, “What is college level?” Jerry answered, “We did not mean transfer level.” Mike added, “It is beyond the level of high school graduate. Hawaii is one of 48 states to work on learning outcomes for all high school students not just college prep students.”

Diane added that there is a difference between AS and AAS. The basic difference is that the AS degree has all 100 level courses and the AAS has a mix of 100 and below 100 level courses. A 100 level course may not be appropriate for a certain program. We need to revisit the whole structure.

Doug and Craig agree that if we raise the standards we wouldn't lose students. Doug noted that when standards were raised substantially in the AEC program, a feared enrollment drop did not happen.

Mike noted that an implementation process will follow. The future success of the state depends on us. This is a major change for all faculty. We need to be engaged.

**FSEC endorsement of the Task Force Recommendations**

Doug motioned in favor,
Karen seconded
Po had to leave and voted yes by proxy
Recommendations passed unanimously
Selection of FSEC chairs (campus and system) and secretary for 2010-2011 year

Jerry Saviano agreed to be Campus Chair
Ron Pine agreed to be System Chair
Recording Secretary assignment is pending

No show policy, Wayne COSA

The No show/drop policy was taken back to COSA to look at CTE classes that meet once a week. COSA is concerned with the legality of dropping a student who has paid tuition for the seat in the class. COSA now recommends eliminating the no-show policy. The current policy was reaffirmed by the FSEC this year. It was developed last year by FSEC under Jim Poole who feels there are definite benefits to students having the policy. Only Hawai’i Community College has a stated policy in their catalog because they followed our policy. Since the FSEC has already acted on the policy once this year, Ron suggested turning this issue over to FSEC for consideration next year. Wayne agreed it should be addressed next year. **This issue will be revisited once again by FSEC in the Fall of 2010.**

Fumi shared that at the system level they are looking at a “Forgiveness policy” for students who do not do well, drop out, and come back. The issue has just come up and the system chairs just started talking about it. Jean shared that it is called “Academic Amnesty” at other colleges.

Health and Safety Committee Charter changes

Chulee provided a highlighted version of the charter changes along with reasons for the changes. Endorsed unanimously by the FSEC.

Faculty, Exchange and Sabbatical Committee Charter changes

Ken Johnson provided a highlighted version of the changes and reasons for the changes, along with a suggested report template.

FESC will add reading of the sabbatical reports to the charter. It was previously part of the committee’s responsibility and then taken out. The committee would like to institute guidelines for the final report and have the reports posted on the Internet.

The committee would also like staggered terms so there is always an overlap of committee members.

FSEC passed the new charter language, but has reservations about report guidelines as it limits a faculty’s ability to be creative and the activities for sabbatical. Diane will pass on this feedback. Ron will inform Ken Johnson.
**CPC Charter Changes**

Marcia (current chair) provided a memo for the FSEC detailing the changes and the reasons for them. Charter changes passed unanimously.

Meeting adjourned 11:55am