Notes from E-Focus Meeting  
April 9, 2008

Present: Dave Panisnick, Ronald Pine, Marcia Roberts-Deutsch, Larry Meacham, and Chris Ann Moore (chair), Judy Sokie was unable to attend

1. The summary reports of the Fall 2007 E-focus assessment data from both HCC and the University of Hawaii at Manoa were distributed and discussed. Individual assessment reports had been distributed at the close of the semester and the chair had received and reviewed all reports. The reports were discussed with individual faculty when necessary. It is clear that HCC is exceeding the hallmarks according to student perceptions and surpassing Manoa in many areas.

2. The typically low number of responses from distance students was also discussed. It was noted that this is a nation wide problem and various efforts are being made to address it, but no clear solution has yet been proposed. It was agreed to continue to look into possible methods for requiring assessment data from distance students.

3. The committee reviewed the HCC and Manoa assessment instruments and based on the data decided to revise the HCC student evaluation form to more closely resemble Manoa’s. It was noted that students seem to be confused about the references to ethical tools and techniques. It was decided to cite examples in one question. After further extensive discussion, the new instrument was agreed upon. It has subsequently been posted for use at the end of this semester.

4. The fact that Manoa is no longer accepting lower level E-focus courses and that the other CC’s no longer have an ethics requirement was again discussed. Our commitment to the lower level ethics requirement in line with our own values and those required by WASC was reaffirmed. The efforts made over the last few years to ensure that this commitment is understood and shared by the whole college were detailed. Some of these efforts were the inclusion of ethics in the college, UC, and Liberal Arts mission statements and various discussions campus wide. The ethics requirement in the new MELE program was cited as a positive example of this commitment. It was noted that it was now necessary, for articulation purposes to encourage other CC’s to join us in this commitment. Chris Ann agreed to pursue this, beginning with discussions with the UC Dean and VCAA, and to the new articulation officer.

5. All approved the new 5-year recertification cycle and it was noted that at this time faculty would be expected to present their individual assessment data in addition to the student evaluations.