Minutes - Sustainability Committee Meeting
September 2, 2014  2:30 – 3:30
Present: Norman Takeya, Bill Becker, Alapaki Luke, John Delay, Owen Miyamoto,
Mavis Hernandez, Eric Lagriamis, Emily Kukulies, Erika Lacro, Katy Ho, Cynthia
Smith, Carol Hasegawa.

1. Minutes approved with a few corrections.

2. Update on new water fountains.
   The funding for refillable bottle water fountains in building 2 was delayed until
   October. Concerns were raised that ASUH-HCC leaders were not informed of
   changes in funding or timeline. It was mentioned there was alternative funding for
   Building 2 fountains so ASUH funding could be used for another building but this
   needs clarification. If there is additional funding, will need to decide which building
   is next for an upgrade.
   Action: Norman and Erika will follow up with Ken to get information. Someone should
   meet with the students to explain decisions made, reasons for delay, and status.

3. Sustainability Fee update
   The Board of Regents is currently discussing policy actions regarding how fees
   can be created.
   Action: Cynthia will look into which campuses currently have sustainability fees.

4. Banyan Tree update
   Norman is working on the plan for the removal of the Banyan tree, as well as
   what is to be done with the wood. There needs to be discussion as to what to do
   with the wood.
   Action: Norman will send out the draft to the committee for comment

5. AASHE update
   HonCC is now a member of AASHE. This membership includes benefits for
   individuals on campus who can set up an account and access resources.
   Action: none

6. Sustainability Logo
   Norman reported on conversations with Sandy Sanpei. To use an image requires
   an international search for copyright which costs thousands. Will continue to look
   into non-cost options such as use of letters.
   Action: Norman will continue to work with Sandy on a possible logo.

7. Earth Day
   Norman asked for volunteers to plan for Spring Earth Day activities. Need to
   make sure to avoid conflict with other campus activities to ensure vendors and
   community members can attend HonCC activities.
   Action: Eric and Cynthia volunteered to work on this
8. Student Club Update
   Currently there is no student identified to spearhead recruiting and organizing students.
   Action: Emily will confer with student leaders to try to identify interested students

9. Recycling Bins
   Four recycling bins were delivered to Student Life. They need to be repainted to match the look of the campus. Will learn from these what works best for future bins in terms of size, design and number needed for other buildings and supplies needed (e.g. bin bags). Responsibility for emptying needs to be determined; money can be made from these.
   Action: Student Life will see to repainting and stationing of bins.
   Action: More bins will be made for the future by Marcus and his students.

10. Website Update
    Norman is working with Todd to create a sustainability website for the public internet.
    Action: Committee members with ideas of what kinds of materials to put on the website should email these to Norman.

11. Green Challenge/ Sustainable Education on campus
    It was noted that other campuses have examples and models to borrow from regarding promoting a green campus.
    It was announced that a JCI VP for Global Energy and Sustainability will be coming to the campus to give a presentation on a 'Day in the Life of a Small Green Campus'; more information will be provided later to committee members and the campus.
    Action: Eric, John and Cynthia will work on circulating ideas for a HonCC Green Challenge activity.
    Action: Committee members, and VCAA, will look to examples from other campuses on how they encourage green activities on their campuses.

12. Sustainability in the Curriculum
    There will be a UH system conference on Sept. 25 – Sept. 26 regarding sustainability in the curriculum – creation of a system wide Sustainability 101 class as well as a S designation for classes. Norman asked those interested in going to let him know.
    It was discussed that there are many definitions of sustainability. Also mentioned was JCI provides curriculum materials as part of the contract and there are materials that can be accessed as part of AASHE membership.
    Action: Those interested in attending the conference should let Norman know.
    Action: The committee will investigate possible workshops (perhaps in conjunction with Faculty Development) related to infusing sustainability in the curriculum, green practices etc.
13. Campus Plant Map

John Delay presented his project for an inventory and mapping of plants on campus using students doing class work to build a database that could possibly be used for later assessment of carbon sequestration. His PowerPoint included examples of information gathered now and planned later phases of the project. Initial goal is creating a hard copy map, with possible creation of web map in the future. He asked for a budget of 2,000$ to work on this project. Students are enhancing class learning, learning about the campus and could gain Service Learning credit as well. He presented his plan for signs to be put with plants for community/campus education. A timeline was presented of information gathering in the Fall; creation of map and signs in the Spring and implementation of information in Fall 2015.

**Action:** John will continue to work on this project with Fall semester students.
**Action:** Norman will cost out materials for making the signs