Members Present: Norman Takeya, Cynthia Smith, Bill Becker, Emily Kukulies, Mavis Hernandez, Owen Miyamoto, Shidon Kan, Marcus Heresa, Glenn Young, Owen Miyamoto, Erika Lacro

1. Meeting Called to Order: 2:05pm
2. Chancellor Erika Lacro
   a. Sustainability Committee is an Administrative Committee.
   b. Initially Chancellor Lacro would like the committee to mirror the agenda of the system Sustainability Committee.
   c. A discussion on the committee’s mission statement was brought up and Cynthia Smith agreed to create a draft HonCC Sustainability Policy.
3. Organization of the Sustainability Committee:
   a. Student Chapter – Cynthia Smith volunteered to be the advisor for the group. Emily Kukulies will help to identify potential students.
   b. Operations – A comment was made to have Johnson Controls attend a meeting.
   c. Education – “S” Designation, Outreach, Workshops, etc. more discussion at our next meeting.
4. Website – Norman will work with Todd and Billy to get a web presence.
5. AASHE – Association for the Advancement of Sustainability in Higher Education
   a. A brief introduction was given. And a web link will be provided to all for their review and comments at the next meeting.
6. Long Term Strategies – Bill Becker asked that proposals for what the group does lasts longer than the individual on the committee. Also design metrics to track success or incorporate standards that can be measured against accepted sustainable practices. Review these indicators on a regular basis.
7. Other Business – Sustainability Summit – Norman reported that the system committee needs 10 names form the campus to attend the sustainability summit scheduled for March 13-15, 2014 at Windward CC. 7 Faculty and Staff and 3 Students.
8. No Old Business.
9. Meeting adjourned 3:05pm
10. Next Meeting February 13, 2014 at 2:00 pm Building 2 Room 609 as February 20, 2014 is the Celebrate Dinner