The H-Focus Board met to review 2 proposals for 2 new additional sections of courses that were added to the Fall 2008 schedule of classes just prior to the start of the semester. Jan introduced Kaʻiulani Murphy as the newest member of the H-Focus Board.

Uʻilani Keliʻikuli presented her HWST/BOT 105 proposal for an HCC-H designation and discussed the resources she used for her course outline and syllabus. Rob motioned for a vote from the board, and Leon seconded. The HWST/BOT 105 course was approved unanimously.

Kaʻiulani Murphy presented her HWST 107 proposal for a HAP designation and discussed the resources she used for her course outline and syllabus. Leon motioned for a vote from the board, and Rob seconded. The HWST 107 course was approved unanimously.

Mark Alapaki Luke set up the multi-media equipment, and Jan presented the updates to the H-Focus Board section of the HCC Intranet. The updates reflect the move of the H-Focus Board to join the HAP multi-campus agreement in Spring 2008. After Fall 2008, the HCC-H designated courses will be discontinued.

Jan mentioned the need for additional HAP approvals for Spring 2009, in order to offer students a greater variety of HAP classes besides HWST 107. Uʻilani Keliʻikuli will try to submit a proposal for HWST/BOT 105, using the H-focus resources that Kiope Raymond from MCC sent to Jan for the only HAP approved HWST 105 course in the UH system. Mark Alapaki Luke will work on a proposal for GEOG 122. Other proposals may also be submitted.

The next meeting is scheduled for Friday, September 5, 2008 from 1:00 PM – 2:00 PM at METC. The HAP proposal deadline for Spring 2008 was set for September 15, 2008. Rob will assist Jan in setting up a platform for possible future web meetings of the H-Focus Board. The meeting ended at 2:00 PM.

Recorder: Jan Petersen
H-Focus Board Chair