FSEC minutes October 9 2015

Call to order: 9:05

Present: Cynthia Smith Conred Maddox, Shidong Kan, Diane Caulfield, Doug Madden, Kenton Short/Julian Tyrell, Bill Becker, Stefanie Sasaki, Scot Parry, Nicole Ferguson, Erika Lacro, Marcia, Brent Rubio, Jeff Sterns, Jim Poole.

Absent: Kimo Keaulana, Janina Martin

- September minutes approved
- No report from Chair –
- System Chair report - Diane Caulfield – Draft Resolution Supporting System wide Strategic Academic and Facilities Policy was passed at the September BOR meeting.
- The administrative survey has been sent out to the campus by UHPA. There will be other surveys that will be electronically distributed which will allow faculty to rate administrators at all levels. All surveys will be anonymous. UH President is aware of these administrator evaluation surveys.
- Result of Academic forgiveness and renewal proposed policy – At ACCFSC, HCC's comments were shared. As a result of the concerns, it was determined that each campus should do as they choose.
  - Kapiolani and Leeward are working on open education resources – textbooks are getting expensive. Displayed representative textbook prices at various Ccs. Question about open education resource at other colleges. Statement – says it is received. And some courses are labeled open educational resource
  - Manoa Senate passed resolution related to changes in Symbolic Reasoning to Quantitative requirement. Currently working on Hallmarks.
  - Website that identifies number of students coming from each high school
    - Displays information on High Schools that HCC students attended
    - Diane will distribute URL of the presentation and data
    - Data is from John Morton's office
- US Dept. of Education – College Scorecard – HCC data is available – IPED numbers
  - Erika mentions that the government data is not all the useful. CC system is developing its own data collection

Chancellor's Report

- Regents are now getting interested in operations rather than policy
• 2 new grants Title III – cultural based learning. And grant to create system to integrate all new technologies
• Registration on STAR is no longer set for fall 2016, it will be pushed back to a later date.
• Cafeteria now has vendor. Previous vendors including KCC did not work out
  o Cafeteria will be renovated next summer. 300 parking stalls available at Automotive
• Fences installed on Canal, ending what was illegal parking; 300 stalls available at AMT lot
• Erika Cleared up details of incident on campus
• Cyber Security project update
• Accreditation Midterm Report submitted
• Efforts to align Farrington pathways with HCC pathways
  o Members asked for more info on the Farrington pathways and noted some problems when programs that do not necessarily interact well with each other
• Report on system meeting with Morton regarding change in developmental Math
• Marcia – looking at accelerated model for math – may not fully address completion in first year of college level course. Looking at STEM and non-STEM
  o Concern that MATH 9 will go away. - Should be a non-credit – 300-350 per semester coming into the lowest level math (Math 9) may remove the algebra component.
  o Problem noted by Marcia that if only HCC offers math 9 then other campuses will send students to HCC for remedial math but later claim credit for graduation of the student.
• CCIE meeting report from Marcia – had first meeting to plan-Red will represent FSEC at CCIE meetings. Steve Shigemoto is chair
• Cynthia – reported from Assessment Chair – Pat Patterson on planned program review sharing; stressed the assessment committee seeks to provide support to programs in doing program review – Tech 1 Tech 2 can get in touch with Pat
• Scott Parry and Erica Balbag – Star Presentation
  o STAR – demonstrated the background work.
  o AE – Academic Essentials – e.g. Graduation Requirements and where they are currently on the path to graduation. Shows how KCC classes for example will transfer into HCC program.
  o Scholarship tab available
Graduation Pathways System (GPS) has been simplified – show which classes are required each semester

There will be a clickable button linked to registration system.

There are actually 7 different grids that need to be completed in order for the system to work

Question about sample electives – Scot stated that all electives will be displayed

Erica – system will assist students in choosing courses, click on a course for more detail.

STAR system presentation: includes a 'What if” feature. Also includes AE academic Essentials

STAR does not make decisions for the student, it presents data in a way that helps the student make better decisions.

The STAR system is very dynamic in nature. It will recalculate the path to graduation as the student enters choices.

Need help to ensure that all information in the system is accurate.

Erika: The STAR system will not replace the counselor, it will enable the counselor spend more time working closely with the students.

The point of the STAR presentation is to communicate the need for departments to submit schedules and requirements early, in order for the staff working with STAR to have time to input the correct data.

Diane: In the future the STAR system will link up with the registration system.

Suggestion that on-line tutorials be available for faculty to ensure that they also can assist students. An online tutorial for Star is currently online.

Erica: The STAR systems tracks changes to a particular students record. Request any input and suggestions on improving the system

-----------------

Brent Rubio CoC membership selection process

Committee members are Elected, Volunteered, or appointed

Rank at January determines eligibility

CoC receives HR list in Jan and decisions are based on January status.

Faculty need to inform the CoC if they will not be available for any future time due to sabbatical or medical leave. Problem when faculty elected but will not serve with no valid reason.
Committees with volunteers. There should be a volunteer form. May have clause that if there are no volunteers then appointments (assignments) may be necessary.

Suggestion that the Dean or division chair should get involved, if committees are not

It was pointed out how CoC’s current charter does NOT reflect the actual practice of how committee memberships are actually filled; then assign/appoint faculty to committees just because there's a line of text at the top of the form that says they can.

The suggestion was to have the CoC update their charter to fully explain the process of how committees are filled. While it was mentioned that a Div Chair could assist in committee assignments, Academic Support does not have a Div Chair, so our Dean would be involved.

Brent also said that the use of paper forms were more successful at getting faculty participation than an online form. Also, faculty participation on committees varies greatly across divisions.

Brent also said that the use of paper forms were more successful at getting faculty participation than an online form. Also, faculty participation on committees varies greatly across divisions. Only about 40-60 percent respond on forms so CoC has to fill in where appointments needed.

- Erika: two sabbatical applications time periods per year. Only about 40-60 percent respond on forms so CoC has to fill in where appointments needed.

- Erika will send out a proposed policy to the entire campus.

Adjourned – 10:50