## PROPOSAL SUMMARY

(Include reasons for adding course, and similar courses offered elsewhere, i.e. college, alpha, number, title):

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Signature/Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Proposal</td>
<td></td>
</tr>
<tr>
<td>Initiator / Date</td>
<td></td>
</tr>
<tr>
<td>Division Chair / Date</td>
<td></td>
</tr>
<tr>
<td>General Education Board (if applicable) / Date</td>
<td></td>
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<tr>
<td>Program Dean / Date</td>
<td></td>
</tr>
<tr>
<td>Approval</td>
<td></td>
</tr>
<tr>
<td>Division Curriculum Committee Chair / Date</td>
<td></td>
</tr>
<tr>
<td>Committee on Programs &amp; Curricula Chair / Date</td>
<td></td>
</tr>
<tr>
<td>Vice Chancellor of Academic Affairs / Date</td>
<td></td>
</tr>
<tr>
<td>Chancellor / Date</td>
<td></td>
</tr>
</tbody>
</table>
### Course Data

**Class Length:** __ weeks

**Credits:**

(For Variable Credits give range) __ credits

**Repeat & Credit Limit:** Students may enroll __ time(s) for a maximum of __ credit(s)

**Schedule Type:**

Click To Select

**Weekly Student Contact Hrs:**

- __ Hours Lecture per Week
- __ Hours Lab per Week
- __ Total Contact hrs per Week

**Grading Option:**

Click To Select

**Enrollment Maximum:**

**Major Restriction:**

**Recommended Prep:**

**Special Approval:**

Click To Select

**Cross-Listed Courses:**

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**INSTRUCTIONS:** Complete all applicable fields. Continue overflow text on p. 3 under “Additional Information”. Attach copies of all Catalog pages that are affected with changes marked.
### CURRICULUM ACTION PROPOSAL

**ADD a New Course**

<table>
<thead>
<tr>
<th>Course Alpha &amp; No.:</th>
<th>Effective Term: Click To Select</th>
</tr>
</thead>
</table>

**Course Data Cont.**

<table>
<thead>
<tr>
<th>Prerequisite: *</th>
<th>Prerequisite:</th>
</tr>
</thead>
<tbody>
<tr>
<td>(&quot;State minimum grade if not a ‘D’&quot;)</td>
<td>Prerequisite or Co-requisite:</td>
</tr>
<tr>
<td>Co-requisite:</td>
<td></td>
</tr>
</tbody>
</table>

**Catalog Course Description:**

**Additional Information to print with Catalog Course Description:**

**Class Availability Comment (Web viewable):**

**Course SLOs:** (Attach Course Outline Form)

**Course Outline:** (Attach Course Outline Form)

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**Impact**

- **YES** | **NO**  | Are any PROGRAMS impacted by this proposal? (i.e. Program Credits, Courses, Prerequisites, Requirements, Electives, etc.) If “Yes” attach Program Modification Form(s) and briefly explain below.

- **YES** | **NO**  | Are any COURSES impacted by this proposal? (i.e. Course Prerequisites, Co-requisites, Recommended Prep, Cross-Lists, etc.) If “Yes” attach Course Modification Form(s) and briefly explain below.

- **YES** | **NO**  | Were the affected Programs/Departments consulted and notified of the proposed changes?

Describe impact on Programs and/or Courses (Attach appropriate Program Modification and Course Modification Forms.)

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**Misc.**

- **YES** | **NO**  | Does this proposal require additional resources? (i.e. staff, equipment, facilities, etc.) If yes, provide details below.

Additional Information:
Honolulu Community College

Course Outline

See Instructions for information on each item.

<table>
<thead>
<tr>
<th>Course Alpha &amp; No.:</th>
<th>Semester Credit Hours:</th>
<th>Effective Term: Click To Select</th>
</tr>
</thead>
<tbody>
<tr>
<td>Course Title:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Prerequisite:</td>
<td>Co-requisite:</td>
<td></td>
</tr>
<tr>
<td>Prerequisites or Co-requisite:</td>
<td>Recommended Prep:</td>
<td></td>
</tr>
<tr>
<td>Major Restriction:</td>
<td>Instructor Approval or other Approval:</td>
<td></td>
</tr>
</tbody>
</table>

1. Catalog Course Description:

2. Student Learning Outcomes:
   Upon successful completion of this course, a student will be able to:

3. Means by which the assessment of the SLOs will be accomplished:

4. Program Learning Outcomes addressed by this course:

5. Method(s) of Instruction:

6. Method(s) of Evaluation:

7. Course Content:

8. Possible Texts:

9. Reference and/or Auxiliary Materials (if any):

10. Resource Requirements (if applicable):

11. Relationship to other courses in the program (if applicable):

12. General Education or other requirement(s) satisfied:

13. Articulation (if applicable):

14. Additional information of importance: