Section I: Information on Request

1. Title of Request: Funding For Live Fire Training And Related Equipment For The Fire And Environmental Emergency Response (FIRE) Program.

2. Description of Request: Requested is funding for live fire training facility usage fees and related equipment necessary to conduct said training.

3. Justification for Request: Live fire training is a requirement of the National Fire Protection Association (NFPA) under Standard 1001. Both the FIRE program certification boards, the National Board on Professional Fire Service Qualifications (ProBoard) and International Fire Service Accreditation Congress (IFSAAC), require this level of training.

Check Boxes if the answer to the question is “Yes”

4. Does this request meet the College’s Mission Statement? [ ]
5. Does this request meet the University of Hawai‘i’s Mission Statement? [ ]
6. Is this request due to an identified health or safety need? [ ]
7. Is request due to an Implementation Plan objective (Implementation plan that is generated due to Strategic Plan goals) [ ]

8. Program Review Link: Please type the web link to your most current program review
   www.hawaii.edu/offices/cc/arpd/index.php

Estimated Cost of Resources
Please provide your best projection of the costs of this request including positions, funds (i.e., personnel, operating, and equipment costs), and required space to implement request or activity.

Positions: 0.0   Funds: $15,500

Request Details: Training: The usage fees for live fire training is $1500. Equipment: The related equipment costs are $14,000. This includes Personal Protective Equipment (PPEs), Self-contained Breathing Appparatus (SCBAs), and a Rescue Mannequin.
Section II: Strategic Plan

Relationship to HCC Strategic Plan

Link: Honolulu Community College Strategic Plan 2010-2015

Each request MUST be tied to a Strategic Goal and Outcome. Many requests will be related on multiple goals and outcomes, in these instances please choose the primary as well as any secondary goals and outcomes that the request meets. Explain the relationship between the request and the goal/outcome as necessary.

1. **Primary Goal:** Respond to the evolving workforce needs of the various communities served by HCC by: (UHCC Goal C - Promote Workforce and Economic Development) If FIRE is to continue to serve the firefighting community by producing competent entry-level personnel, it is imperative that students receive this mandatory training.

2. **Secondary Goal:** Improve student access and success, and operational efficiency by: (UHCC Goal A - Promote Learning & Teaching for Student Success) The success of our graduates in the FIRE program is directly determined by how current the training they received is.

3. **Secondary Goal:** _____

4. **Secondary Goal:** _____

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Section III: Communicating the Request

Program Consultation

1. Programs/Offices that will be impacted by this request include: The Fire and Environmental Emergency Response (FIRE) Program.

2. Impacted Program/Office: FIRE Program.
   a. Impacted Program/Office Comments: ProBoard and IFSAC certification will be denied if students do not complete this mandated training.

3. Impacted Program/Office: _____
   a. Impacted Program/Office Comments: 

4. Impacted Program/Office: _____
   a. Impacted Program/Office Comments: 

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Section IV: Administration Review and Comments

NOTE: Save the form using an abbreviated title of the request in this format:
AbbreviateTitleofRequest_BudReqAY12 (example: OfficeFurnReplacement_BudReqAY12.doc).

- Routing -

All requests require review and comment from:
1) Division Chair (if no Division Chair then to #2), 2) Lead Dean(s), 3) VCAA, and 4) VCAS

1. ☒ Reviewed by Division Chair
   a. We need to keep the FIRE certifications if the program is to survive and grow.

2. ☒ Reviewed by Program/Division Dean
   a. Recommend approval, live fire training is required for national certification. Safety equipment is required to participate in activity

3. □ Reviewed by Vice Chancellor of Academic Affairs
   a. VCAA please enter comments on request here

4. ☒ Reviewed by Vice Chancellor for Administrative Affairs
   a. Not sure that this is a request for new funding. If this is a requirement under the FIRE curriculum and certifications then how is this part of the curriculum being funded now?

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