Section I: Information on Request

1. **Title of Request**: Funding For Replacement Of Fleet Equipment For The Automotive Technology (AMT) Program.

2. **Description of Request**: Requested is funding to replace AMT fleet equipment. These include an exhaust gas analyzer, gas storage buggy, and an EPA approved parts cleaner.

3. **Justification for Request**: Health & Safety: Most pieces of equipment are health and safety related items. Currently, vehicles need to be run for extended amounts of time to obtain readings from a barely functioning exhaust gas analyzer. This affects air quality in the facility. The gas buggies leak when in use and strong gas odors take a while to dissipate, not to mention the fire hazard. Under current wastewater regulations, the existing parts cleaner is in non-compliance. NATEF Requirements and Advisory Board Recommendations: All equipment requested are necessary to accomplish NATEF tasks.

**Check Boxes if the answer to the question is “Yes”**

4. ☒ Does this request meet the College’s Mission Statement?
5. ☐ Does this request meet the University of Hawai’i’s Mission Statement?
6. ☐ Is this request due to an identified health or safety need?
7. ☒ Is request due to an Implementation Plan objective (Implementation plan that is generated due to Strategic Plan goals)

8. **Program Review Link**: Please type the web link to your most current program review
   www.hawaii.edu/offices/cc/arpd/index.php

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**Estimated Cost of Resources**

Please provide your best projection of the costs of this request including positions, funds (i.e., personnel, operating, and equipment costs), and required space to implement request or activity.

**Positions**: 0.0  **Funds**: $40,000
**Request Details:** In addition to the equipment noted above this amount will enable AMT to possibly purchase alignment equipment, an ignition analyzer, and scan tools and upgrades as well.
Section II: Strategic Plan

Relationship to HCC Strategic Plan
Link: Honolulu Community College Strategic Plan 2010-2015

Each request MUST be tied to a Strategic Goal and Outcome. Many requests will be related on multiple goals and outcomes, in these instances please choose the primary as well as any secondary goals and outcomes that the request meets. Explain the relationship between the request and the goal/outcome as necessary.

1. **Primary Goal:** Respond to the evolving workforce needs of the various communities served by HCC by: (UHCC Goal C - Promote Workforce and Economic Development) If AMT is to continue to serve the automotive industry by producing competent entry-level technicians, it is imperative that equipment necessary to train students at the NATEF level are made available to them.

2. **Secondary Goal:** Improve student access and success, and operational efficiency by: (UHCC Goal A - Promote Learning & Teaching for Student Success) The success of our graduates in the automotive industry is directly determined by how current the training they received is.

3. **Secondary Goal:** _____

4. **Secondary Goal:** _____

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Section III: Communicating the Request

Program Consultation

1. Programs/Offices that will be impacted by this request include: The Automotive Technology (AMT) Program.

2. Impacted Program/Office: AMT Program.
   a. Impacted Program/Office Comments: Continued NATEF certification will be in jeopardy if equipment is not available to execute NATEF tasks.

3. Impacted Program/Office: _____
   a. Impacted Program/Office Comments:

4. Impacted Program/Office: _____
   a. Impacted Program/Office Comments:

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Section IV: Administration Review and Comments

NOTE: Save the form using an abbreviated title of the request in this format: AbbreviateTitleofRequest_BudReqAY12 (example: OfficeFurnReplacement_BudReqAY12.doc).

- Routing -

All requests require review and comment from:
1) Division Chair (if no Division Chair then to #2), 2) Lead Dean(s), 3) VCAA, and 4) VCAS

1. ✔ Reviewed by Division Chair
   a. Hopefully, DISL, along with AMT and ABRP will soon become NATEF certified. This will give the distinction of being the only "Triple Crown" institution in the Pacific. It is critical to maintain and adhere to all requirements of NATEF so that we may acquire and maintain this distinction.

2. ✔ Reviewed by Program/Division Dean
   a. Recommend funding, inefficient and worn present a safety hazard and an equipment upgrade is necessary to maintain NATEF accreditation

3. ☐ Reviewed by Vice Chancellor of Academic Affairs
   a. VCAA please enter comments on request here

4. ✔ Reviewed by Vice Chancellor for Administrative Affairs
   a. Would like program to develop replacement cycle schedule for equipment that could cause health and safety issues for employees and students.

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