HONOLULU COMMUNITY COLLEGE
ACCREDITATION TASK FORCE

END-OF-YEAR REPORT TO THE
CAMPUS COUNCIL ON INSTITUTIONAL EFFECTIVENESS
May 5, 2016

Membership: Jeffery Arbuckle (Spring 2016), Steven Auerbach, Diane Caulfield, Ross Egloria, Shanon Miho, Pat Patterson, Marcia Roberts-Deutsch, Steven Shigemoto (Fall 2015) Cynthia Smith, Monique Tingkang.

Meetings: September 18, October 16, and November 13, 2015; January 22, February 19, March 18, April 15, 2016.

Activities in Fall Semester:
  • Reviewed follow-up to Annual Report (submitted in March 2015) in response to request for more information from ACCJC. This will allow us to provide a better report in March 2016.
  • Final review of Midterm Report and AIP, submitted to BOR and ACCJC in October 2015.
  • Developed a Work Plan for 2015-2016, identifying some specific tasks to focus on. These included the following:
    a) orientation to new standards from ACCJC (Town Hall?)
    b) final check of AIP
    c) preparation for 2016 Annual Report
    d) preparation for response from ACCJC to Midterm Report
    e) Pre-planning for new self-study
  • Reviewed Accreditation Survey data, and identified several key themes and items to follow up on, including the following:
    a) Communication
    b) Crisis Management Team
    c) Program Review
    d) Reorganization
    e) Assessment
    f) Hiring Process
    g) Budget Process
  • Began more focused discussion of the Communication issue, with tie-in to CLT recommendations and Chancellor’s Talk Story / Coffee Hour sessions.
  • Reviewed the issue of Assessment of Administration; will need to follow up on this.
  • Received additional orientation to the use of Sharepoint from Pat Patterson, Chair of the Assessment Task Force.

Activities in Spring Semester:
  • Prepared and Reviewed Mid-Year Report to CCIE
  • Planned for and presented an Accreditation Town Hall with participation by committee members as well as Erika Lacro, Katy Ho, and Steven Auerbach. Focus on
the new Accreditation Standards and a new requirement: The Quality Focus Essay. Special kudos to Ross Egloria for coordinating the PowerPoint presentation.

- Created a new site on the Intranet for materials related to Accreditation 2018.
- Provided input on the College’s Annual Report to ACCJC.
- Began process of forming Accreditation Self-Study Standards committees with a questionnaire for volunteers. Targeted recruitment will continue in order to fill out and balance the committees.

Submitted by
Marcia Roberts-Deutsch
Dean, University College, and
Accreditation Liaison Officer
May 5, 2016