Staff Development Council

Mission

The Honolulu Community College Staff Development Council supports the educational mission of the College and strives to provide a staff development program that will enhance the professional and personal talents, skills, and competency of Civil Service and APT employees. By respecting the dignity and work of all staff members, the SDC supports their inherent potential for growth and celebrates their accomplishments and contribution.

Purpose

- Encourage openness to new ideas and foster a spirit of cooperation.
- Support self-initiated programs of professional development by all staff members.
- Provide opportunities to develop skills and enhance career development.
- Promote life-long learning.
- Provide social events to build camaraderie among College employees.
- Provide financial and other resources to accomplish staff development goals.
- Support College-wide fund raising activities.

Function

Human Resources Representative

- Represent Honolulu Community College's Staff Development Council at meetings, workshops, conferences, and other staff development activities sponsored by the Community College Chancellor's Office.
- Assist the Community College Staff Development Coordinator in disseminating staff development information to Honolulu Community College's staff members.
- Act as liaison and assist the Community College Staff Development Coordinator in identifying, designing, implementing, and evaluating system-wide staff development workshops, conferences, and other related staff development activities.
- Work with the SDC in identifying staff development needs by conducting needs assessments (surveys, meetings, or interviews).
- Assist the SDC in identifying, designing, coordinating, and implementing staff development activities such as meetings, workshops, and conferences based on identified staff development needs.
- Assist the SDC in arranging for workshop presenters and coordinating staff development activities.
- Assist the SDC in evaluating staff development activities and identifying recommendations for improving future activities.
- Provide and disseminate staff development information.
- Assist the SDC in conducting fund raising activities.

Staff Development Council

- Assess staff development interests and needs of the campus population.
- Plan and implement staff development activities.
- Approve requests for staff development funding.
- As members, serve as liaison with others in their respective departments.
- Review and evaluate effectiveness of staff development activities.
- Promote the staff development mission and objectives and encourage participation in staff development activities.