Honolulu Community College
Speech Department Meeting
August 16, 2012, 1:30pm

Attendees: Kara Kam-Kalani (Chair), Doug Raphael (Speech Requirement Board), Barbara Dias, Mitch Okamura, and Julie Kim

I. Speech faculty members were asked to turn in a paper copy of their syllabi or email a copy of their syllabi to Doug Raphael.

II. Speech faculty members discussed the results of the embedded quiz/exam questions to assess whether the knowledge based SLOs are being achieved. The purpose of this assessment was to determine whether course content needs to be adjusted to better meet the SP 151 SLOs. Faculty members agreed to a goal of having a 70% correct answer response rate. The data collected at the meeting and shown in the table below provides evidence that Speech faculty members are meeting this goal.

<table>
<thead>
<tr>
<th>Question</th>
<th>Okamura</th>
<th>Kim</th>
<th>Kam-Kalani</th>
<th>Dias</th>
<th>Raphael</th>
</tr>
</thead>
<tbody>
<tr>
<td>#1</td>
<td>34/43 (79.07%)</td>
<td>12/16 (75.00%)</td>
<td>30/31 (96.77%)</td>
<td>42/59 (71.19%)</td>
<td>46/60 (76.67%)</td>
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<tr>
<td>#2</td>
<td>32/43 (74.42%)</td>
<td>12/16 (75.00%)</td>
<td>27/31 (87.10%)</td>
<td>48/59 (81.36%)</td>
<td>51/60 (85.00%)</td>
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<tr>
<td>#3</td>
<td>34/43 (79.07%)</td>
<td>14/16 (87.50%)</td>
<td>29/31 (93.54%)</td>
<td>55/59 (93.22%)</td>
<td>55/60 (91.67%)</td>
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<tr>
<td>#4</td>
<td>31/43 (72.10%)</td>
<td>12/16 (75.00%)</td>
<td>28/31 (90.32%)</td>
<td>49/59 (83.05%)</td>
<td>53/60 (88.33%)</td>
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SLO#3 - Explain the various principles of interpersonal communication

1. According to Altman and Taylor’s Social Penetration Theory, ‘breadth’ of a relationship has to do with:
   a. the span of time that a couple has known each other
   b. how much you reveal about a particular topic
   c. the number of topics you discuss
   d. how much your relationship consumes your whole life
2. At which stage of a relationship are two individuals first identified as a pair or a "package"?
   
   a. initiating  
   b. intensifying  
   c. **integrating**  
   d. bonding  
   e. stagnating

SLO #7 – Demonstrate effective listening behaviors in interpersonal, group, and public speaking situations.

3. To improve listening performance in conversation and in group communication:
   
   a. **you should completely shift from the role of speaker to listener.**  
   b. you should rehearse what you want to say as the other person speaks.  
   c. you will concentrate better if you focus on the other person’s face.  
   d. you should stop listening after a person says something that violates your values.

4. A paraphrase is:
   
   a. a repetition of what a person said.  
   b. your best guess of what you think a person wants you to say.  
   c. **your understanding of what a person meant.**  
   d. your effort to find out the hidden meaning behind what someone is saying.

III. The HCC Debate Tournament will be on November 16th, 2012. More details on the tournament will be available later in the semester.
   
   a. Students who participate in the HCC Debate Tournament will receive a grade of 100% on their Panel Discussion Assignment. Students who participate in both the Panel Discussion and the HCC Debate Tournament will receive extra credit at the discretion of the instructor.  
   b. The Panel Discussion covers the elements of persuasive speaking.

IV. Instructors were given a copy of the embedded quiz/exam questions to be used for the Fall 2012 semester. The questions will assess SLO #1 and #2. The originally proposed questions were:

   **SLO #1: Describe the principles and process of human communication.**

   1. Which of the following is NOT an essential element of the communication process?
      a. source/sender
2. When someone describes a person as “thrifty” and you think of “a person who is very careful about spending money,” this represents a process called:
   a. encoding
   b. decoding
   c. feedback
   d. semantics
   e. communicating

SLO #2 Explain how self-concept, perception, culture, and gender can influence communication.

3. When Sam converses with others, s/he tends to ramble on without regard for the other person in the conversation. Although the other person tries several times to get a word in, he/she is unable to get Sam to stop talking. Sam is:
   a. a high Narcissist
   b. a high-self monitor
   c. a low self-monitor
   d. a high Machiavellian
   e. a low Machiavellian

4. Members of high-context cultures:
   a. prefer direct styles of communication
   b. prefer indirect styles of communication and are highly attuned to implicit rules for behavior.
   c. places a high value on verbal communication
   d. Both A and C

V. Barbara Dias recommended that we change Question #2 because some students may not understand the colloquial terms in the question. The question was changed to:

2. During the communication process ...
   a. one person functions as source and one or more others as receivers.
   b. the role of sender belongs to the person who initiated the contact.
   c. the processes of sending and receiving are static.
   d. the processes of sending and receiving are constantly reversed.
   e. none of these
VI. Speech faculty members were reminded to have their students complete the end of the semester evaluations.

VII. The next Speech Department meeting will be in January 2013.

Respectfully submitted by Doug Raphael.