Honolulu Community College
Hawaiian, Asian, and Pacific (HAP) Committee
Approved Minutes
September 30, 2011
Bldg. 2-416 @ 9:00am

Absent/Excused: None

I. Introduction of Members – Keala called meeting to order at 9:05am and introduce Leon Florendo Native Hawaiian Center Counselor as new HAP committee member.

II. Proposal Review
   a. New Proposals – No new proposals
   b. Renewal of HAP Designation
      i. GEOG 122, Instructor M. Luke
         2. Ka‘iulani Murphy motioned to approve.
         3. Rob Edmonson second.
         4. Motion passed unanimously and course is approved for a five-year period (Fall 2011-Summer 2016.) M. Luke abstained
      ii. HWST 107, Instructor K. Murphy
          1. Kailulani Murphy introduced HWST 107 proposal.
          2. Rob Edmonson motioned to approve.
          4. Motion passed unanimously and course is approved for a five-year period (Fall 2011-Summer 2016). K. Murphy abstained
      iii. GEOG 122, Instructor J. Delay
          1. Committee agreed to conditionally approve GEOG 122 based on the instructor’s submittal of HAP cover letter and electronic copy posted to Laulima. Committee agrees to vote online on final approval.
          2. 10/13/11- Instructor resubmitted and committee voted to approved. Course is approved for a five-year period (Fall 2011- Summer 2016.)
      iv. HWST 105, Instructor J. Delay
          1. Committee agreed to conditionally approve HWST 105 HAP Designation base on instructor’s submittal of a new HAP proposal cover letter and electronic copy posted to Laulima. Committee agrees to vote online on final approval.
          2. 10/13/11- Instructor resubmitted and committee voted to approved. Course is approved for a five-year period (Fall 2011- Summer 2016.)

III. New Business
   a. Alapaki Luke introduced a request to modify the current HAP application to include language requiring instructors to submit both a hard copy and electronic copy to the HAP Chair. This would help to provide committee members an opportunity to review online and vote if necessary on pending or newly submitted proposals.
b. Committee voted unanimously to modify the HAP application form to include “Send a physical and electronic copy of this form to: Chair, HAP Focus Committee.” No other changes to the existing forms.

IV. Meeting Adjourned: 9:55a.m.