Staff Senate Executive Committee (SSEC) Meeting Minutes

November 17, 2015

9:30 a.m.

Building 72B, Room 103

Present: Amy Akana, Kyle Higa, Cory Kumataka, Charles Miller, Pearl Nakagawa, Steven Shigemoto, Germaine Tsukamoto, Mike Willet, Kristen Yamamoto

Unable to Attend: Lore-An Alob, Stephanie Antolin, Peter Haliniak, Suzi Johnson, Suzette Marushige, Jon Santos

1. Meeting called to order at 9:32 a.m.

2. Guest Opportunity to Share - No guests attended

3. SSEC Member Reports

Faculty Senate Executive Committee (FSEC) (reported by Charles)
• $1.25 million supplemental budget for all CCs
• Looking into Enrollment Management
• Still very concerned about Dev Ed e.g. catalog changes, prereqs, etc.
• Still working on articulation with UH Manoa
• ATTC money may lapse June 30, 2016 if can not resolve sewer issue
• $150,000 Anonymous Donation to Instructional programs
• Discussion on keep or get rid of “N” grade has Financial Aid and Veterans repercussions
• Consensual Relationship Policy approved by FSEC. Charles will distribute policy to SSEC members for vote at next meeting.
• Policies and procedures for Lecturers are being worked on
• Still considering Sabbatical policies
• Go to http://programs.honolulu.hawaii.edu/intranet/node/1801 to view FSEC minutes.

Campus Council on Institutional Effectiveness (CCIE) (report by Charles)
• Discussion on tracking ILOs and PLOs
• Assessment Task Force (AsTF) minutes are on-line
• Go to http://programs.honolulu.hawaii.edu/intranet/node/1804 to view AsTF minutes.
• Go to http://programs.honolulu.hawaii.edu/intranet/node/1802
Planning Council (PC) (report by Pearl)
• Supplemental Budget will have new form which will be rolled out at a future date.
• No longer have dollar amount minimums or maximums on requests.
• Go to [http://programs.honolulu.hawaii.edu/intranet/node/1801](http://programs.honolulu.hawaii.edu/intranet/node/1801) to view PC minutes.

Staff Development Committee (SDC) (report by Kristen)
• Elections were held with the following results: Chair - Mike Meyer, Vice Chair - April McConnell, Secretary - Suzette Marushige, Treasurer - Rae Treinen
• Working on a staff survey
• Soup Day will be week of January 25, 2016 in 27-111/116
• Meetings will be 4th Wednesday of each month
• Jamba Juice fundraiser orders due November 20, 2015
• Looking into events for staff at 2016 Hawaii Strategy Institute in March 2016

New Business
• Lore-An Alob and Jon Santos have separated from the college.
• Charles will confirm which sectors there were in and begin search process for replacements.
• Charles will send to the entire staff agenda and minutes for SSEC meetings.
• Discussion on Visitor parking lot took place.