Recruitment and Retention Committee Meeting  
Friday, September 02, 2011

Present: Scot Parry, Jolene Suda, Emily Kukulies, Erica Balbag-Gerard, Charlene Gima, Monir Hodges, and Ina Miller-Cabasug

I. 2010 – 2011 Initiative Updates:  
Initiative proposals were presented at the Chancellor’s staff meeting on April 19, 2011. Future proposals will be presented at this meeting.  
   a. Institutionalize Learning Communities – Administration approved: pending budget review/approval  
   b. STEP UP – Administration approved: pending budget review/approval  
   c. Transfer initiative - Administration approved. Copies completed  
   d. High School and Community Outreach - Administration approved: position request submitted. Currently position is being processed with HR.  
   e. Campus activity engagement – open to discussion  
   f. High Demand Major proposal letter - open to discussion

II. Charter Revision:  
   a. Position changes:  
      i. Admissions Counselor to Academic Counselor  
      ii. GEAR UP to Outreach Coordinator  
      iii. Delete Education Media Center – to be included in Academic Support Services  
   b. New chairs – Scot Parry and Jolene Suda

III. Ideas for new initiatives:  
   a. Pre-engineering program  
   b. CLEP Testing  
   c. Trade Options:  
      i. Additional space to hold more sections  
      ii. Offer driver’s ed. Course through Summer Bridge  
      iii. Offer rental tools for certain trades ex: ABPR  
      iv. Select admissions program for highly impacted majors (pre-program requirements)  
   d. Send additional ideas to Jolene and Scot