PLANNING COUNCIL
NOTES FOR NEW MEMBERS

PURPOSE OF THE PLANNING COUNCIL

The primary purpose of the Planning Council is to provide mid-to-long-term planning for the college in line with the campus mission. The council also is the central communication hub for the campus governance committees.

SCOPE OF WORK

The major responsibilities of the Planning Council are to

1) Review periodically the college’s Mission and Goals Statement.
2) Review and update the college’s Strategic Plan, integrating assessment and program review.
3) Advise the campus on planning initiatives, including budget requests and resource allocations.
4) Coordinate campus communication among key governance bodies and monitor the processes related to institutional research and institutional effectiveness.
5) Monitor the accreditation process and institutional effectiveness.
6) Provide recommendations to the administration, particularly the Chancellor.

MEMBER RESPONSIBILITIES

The tasks of the members are to

• Communicate and maintain a dialogue with the member’s constituency on general college issues.
• Share a perspective on issues relevant to the Planning Council and the college goals.