NOTES

Present: Ron Pine, Jonathan Wong, Mike Rota and Ken Kato (Recorder)

Other Members of the Committee: (unable to attend due to scheduling conflicts)
Ross Egloria, Jerry Saviano, Erika Lacro, Brian Furuto, and Howard Kam (ASUH President)

Mike Rota convened the committee. He emphasized that the College population must understand the College’s “Operational Budgeting Model” to provide additional funds to achieve its strategic goals, program improvements, and additional operational requirements. To help understand this concept, the College must know the following budgeting process or flowchart:

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STRATEGIC PLANNING  IMPLEMENTATION STRATEGIES

ASSESSMENTS  RESOURCE REQUIREMENTS
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The detailed flowchart will be posted on the College’s webpage and will have links to detailed information.

The Annual Budget (Resource Requirements)

The annual College Operating Budget consists of:

1. Achievement of Strategic Plan Outcomes based on implementation strategies.
2. Program Improvement activities based on annual program review.
3. Additional operating requirements, such as enrollment growth, emergency repairs and maintenance, need for additional space, health and safety issues, etc.
   a. Annually (fiscal year) the College reviews its budgetary needs to support its current instructional programs and support services. This review process is based on reviews among the various Vice Chancellors, Deans and Directors, Division Chairs and the Campus Leadership Team.

The College will not be allocating year end funds as it did in the past years.
Strategic Planning and Implementation Strategies

The College is continuously reviewing and refining its 5-year budget plan to achieve its strategic plan goals. Mike emphasized the importance of reviewing our strategic implementation plans to ensure the success of our strategic goals. In fact, all of the College's executive managerial personnel are responsible for portions of the strategic implementation plan and they are held accountable for the success of our strategic goals.

Assessment

This process is important in determining the success of the strategic implementation plan and allows the College to adjust and refine its plan.

Mike plans to explain the “Operating Budget Model” with the FSEC, SSEC, Planning Council and Kupa Kawai.

Fiscal Biennium (FB 12-13) Budget Update

Mike informed the committee that in FY 2010, the College’s general funds appropriation was further reduced by 17.4% or $1.4 million. In FY 2011, the College’s general funds appropriation was further reduced by $2.4 million and later by $811,000.00. Furthermore, he informed the committee that the Governor did not include the restoration of the ARRA funds in the Executive Budget; therefore, President Greenwood is recommending to the UH BOR that this restoration be the University’s number one (1) FB Budget Request. He also informed the committee that for the first time UH will submit a lump sum performance based budget request plus the traditional project oriented program change requests to the Governor and Legislature.

Other Discussion Items

Concerns were discussed about the decreasing summer school enrollment at the College and if a tri-semester plan should be considered to make it more affordable for students during the summer.

Discussions relating to the Building 7 and 20 renovations were held. Building 20 renovations are completed except for the a/c which is out to bid. The College is still pursuing the lease of the Sprint building to alleviate the movement of classrooms and office space in Building 7.

Meeting ended at 10:00 am.