Accreditation Self-Study Committee, Standard IIC – Minutes

April 14, 2011

Present: Stefanie Sasaki (recorder), Femar Lee, Charles Miller, Frank Mauz, Cyndi Uyehara, Miles Nakanishi, Jon Blumhardt

Subcommittee reports --

Femar and Charles updated the group that a lot is still pending with the CSC reorganization, including issues with staffing and tutors. They’re not sure if a full-time computer tech is needed or if/when disability services will move. They will need to do an in-depth interview with Lianne Nagano (fall semester). Currently there are more questions than answers; they’re submitted their draft in outline format.

Frank stated that he received a lot of EMC data from Jon…much of it is from the most current program review. Since Jon has most of the accreditation material under control, Frank said he'll help out Femar & Charles.

Jon wanted to know what exactly needs to be in the initial draft? Our self-study draft will address what has changed over the last 6 years. The data from the surveys and departmental interviews will help us identify and correct any shortfalls. Jon is running his annual EMC survey online which is due to end on May 1st. Those results will be incorporated later. His department also has pending reorganization issues.

The subcommittee for the library (Cyndi, Miles and Stef) has been working with Irene to get needed questions answered. Irene has provided some preliminary data, however clarification will be needed later. Stefanie will try to work with Irene over the summer months to fill in gaps.

A few in the group wondered about the status of the revised HCC mission statement.

Everyone will email Stefanie their draft materials, and she will forward data directly to Marcia on the 18th.