HEALTH & SAFETY MEETING
THURSDAY, JANUARY 6, 2005
BUILDING 2, ROOM 214
10:00 A.M.

MINUTES

PRESENT: Ken Kato, Jane Niimoto (Recorder), Chulee Grove, Lorri Taniguchi, Dolores Donovan, Rick Ziegler, John Shen, Ron Takata, Kerry Tanimoto, Carol, Hiraoka, James Niino, Guy Shibayama, Mike Jennings, Brian Quinto, Steven Chu, Henry Maile, Jeff Uyeda, Paul Onomura, Tom Mikulski, Stacy Rogers, Bob Perkins, Derek Oshiro, Danny Aiu, Jeff Lane, Bob Vericker, Jessie Aki, Kathy Kamakaiwi, Budd Brooks, Mike Castell, Susanne Carvalho, Joy Nagaue, Jim Poole, Fenmar Lee, June Higa, Tom Linker, Mario Mediati, Owen Miyamoto, Jackie Scudder, Helen Rapozo

EXCUSED: Jon Blumhardt, Mike McMillen, Stan Welch

ABSENT: Phil Hubbard, Elliott Higa, Simeon Kekumu, Frank Fenlon, Glenn Matsumoto, Ralph Hiatt, Bill Becker, Glenn Yoshimura, Donald Frost, Jonathan Punio, Adrena Harris Beard

Ken Kato

The meeting was called to order by Ken Kato at 10:10 a.m. Ken informed everyone that Ramsey was unable to attend the meeting and that Ramsey is supportive of the safety program and guidelines for the campus.

The Emergency Evacuation Procedures for Students and the General Health and Safety Rules that were passed out in the Fall 2004 Safety Meeting are now posted on the Intranet and bulletin boards. Per Mike McMillen (Coordinator – Off Campus Education Programs – excused from attending the meeting), classes are not being offered at Pearl Harbor (only administrative support), however, the procedures and safety rules will be given to the instructors and students at Hickam AFB.

As of December 31, 2004, the Incinerator is 80% cleaned up and will keep everyone posted. The City and County of Honolulu are holding weekly meetings and the reports indicate there are high concentrations of lead.

There have been three (3) violent incidents on campus this past semester. When this occurs, students should be kept in the classrooms where it is safe. Volunteers are needed to form a Crisis Management Team to assist when such incidents take place during non-peak hours.

The Health & Safety Program has been sent to the various unions. A memo is being drafted to HGEA to address their concerns. The Health and Safety Program may be implemented by Fall 2005.
The renovation project for Bldg. 5 restrooms and painting of the building will start again this Spring Semester. The repair of the air handlers for Bldg. 14 and 27 is projected to start during the summer and there will be no air conditioning for a period of time.

A suggestion was brought up to request for a left turn signal on the intersection of Dillingham Blvd. and Kokea Street due to the excessive traffic and for safety concerns.

A safety concern regarding the pathway behind Bldg. 9 was discussed and there were suggestions to put up a safety warning sign or construct a sidewalk. Ken informed everyone that constructing a sidewalk would not be a good idea since the area behind Bldg. 9 is not Hon CC’s property.

The next project will be the demolition of the Kokea Apts. and two (2) portable classrooms will be built with an $800,000.00 HUD grant. The Apprenticeship program will be using the classrooms for evening classes.

Lorri Taniguchi

Lorri requested for volunteers to survey the first aid kits in the various departments and that the first aid kit survey can be accessed on the Intranet. Lorri informed everyone that there should be two (2) First Aid/CPR trained personnel in each department. The responders and resource personnel are the Health Nurse and Security Officers.

A question was asked regarding administering emergency aid. If you are not trained in First Aid and CPR, do not start emergency aid because once you start, you have to complete the First Aid or continue until emergency personnel arrive. There is no liability on the person performing the emergency first aid.

The Health Office is looking into purchasing a defibrillator, which can only be used by trained personnel.

Chulee Grove

Kevin Moore (OESM student) will be conducting inspections in Bldg. 14 and will be drawing and posting an evacuation route for the building.

Chulee presented training in recognizing hazards in the work areas at 10:50 a.m. The power point training will be posted on the Intranet.

The meeting was adjourned at 11:45 a.m.