Mike Rota welcomed and thanked everyone for attending the meeting.

**Nick Harris**

There are six (6) operational Code Blue Phones on campus installed outside of Bldgs. 3, 14 (2 phones), 17, 18 and 27. Cameras are in the testing phase and are not operational yet.

**Irene Mesina**

An Emergency Evacuation Drill was conducted for Bldg. 7 on 4/6/11 at 9:30 a.m. Students were advised seven (7) minutes prior to the fire drill by Faculty.

Volunteers were on the mall. Security & Operations & Maintenance were equipped with blow horns to direct everyone to the gravel lot. For safety, doors should be unlocked. Incoming students were stopped and informed not to go in the building during the fire drill.

The following are recommendations for next year’s fire drill:

- Additional blow horns and earplugs need to be purchased
- Announce the date and time for the next fire drill
- Bldgs. 2 and 7 should conduct the fire drill together

Doug Madden was thanked for the Bldg. 7 Evacuation Route Plans.
A General Electrical Safety Workshop will be presented by Hawaiian Electric Co. (HECO) on Tuesday, 8/23/11, 10:00 a.m. – 10:45 a.m. in Bldg. 2, Room 201.

All participants formed groups to conduct a Safety Survey of Bldg 7 and to discuss options on the doorbell alert system. Results will be used to better plan and conduct Bldg 7 emergency evacuation drill.