HEALTH & SAFETY MEETING  
WEDNESDAY, AUGUST 18, 2010  
BUILDING 27, ROOM 111/116  
10:00 A.M.

MINUTES

Present: Chulee Grove, Lorri Taniguchi, Jane Niimoto (Recorder), Sharon Isa, Jon Santos, Sharene Moriwaki, Kimberley Gallant, Emily Kukulies, Femar Lee, Ray Valencia, Janet Garcia, Patrick Tamaye, Brian Quinto, Evelyn Greene, Mario Mediati, Dennis Pajela, Mike Jennings, David Medeiros, Dean Crowell, Henry Maile, Tom Mikulski, Scott Rhode, Bob Perkins, Derek Oshiro, Danny Aiu, Jeff Lane, William J. Lau, Stella Akamine, Mike Castell, Gerald Chen, Patricia Gooch, Joy Nagaue, Elliot Higa, Rob Edmondson, Mike Ferguson, Paul Sherard, Sterling Foster, Sandra Pinell, Scott Murakami, Clara Iwata, Frank Fenlon

Excused: Ken Kato

Chulee Grove convened the meeting at 10:05 a.m. and introduced Mike Rota. Mike welcomed and thanked everyone for attending the meeting. Mike noted that workplace violence is increasing and stressed the importance of being prepared and trained to deal with any potential emergency issues that may arise.

Clara Iwata

The following is the Health & Wellness activities schedule:

- Salad Day 9/16/10
- Soup Day 11/4/10
- Great Aloha Run (GAR) 2/21/11

Scott Murakami (Emergency Planning Subcommittee Report)

Inventory of key personnel and supplies on the main campus, Marine Education & Training Center and Airport Training Center has been completed.

An e-mail will be sent out requesting for volunteers in the following areas:

- Crowd Control
- Traffic Control (In and Out Flow Out of Campus) – Training for volunteers will be provided
- Equipment Inventory – Critical Equipment should be where they should be
Shelter space and staging areas should be designated should something happen on campus.

Ideas/suggestions should be shared with Scott Murakami.

**Jon Santos**

Blue (Emergency) Phones are located at the following areas:

- Dillingham Parking Lot Entrance in the Guard Shack
- Buildings 13, 14 (2 phones), 17 and 27

A 2-Day Security Training Seminar was held on campus to simulate scenarios of a shooter on campus. The next upgraded shooter training will be held at Leeward CC for faculty, staff and administrators.

**Chulee Grove**

Chulee informed everyone that HCC is eligible for two (2) federal grants ($300,000.00) for two (2) years to cover safety emergency management for the campus. Everyone got into four (4) groups to discuss and summarize the long term plans for Emergency Management.

**Kimberley Gallant**

Post Traumatic Syndrome (PTS) Training will be held for students and a Health and Wellness Fair will be held on 9/15/11 for the campus.