Call to Order
The regular meeting of the Campus Leadership Team was called to order at 12:30 pm on December 1, 2014 in Bldg. 2-214 by Russell Uyeno.


Absent/Excused: Jon Blumhardt, Jennifer Higa-King, Katy Ho, Sarah Myhre

I. Check In/Update
   A. New PCATT director Steven Auerbach was introduced.
   
   B. Emily Kukulies
      1) Thanked and acknowledged Dee Uwono, Mario Mediati, Ken Kato, Jo Stenberg for their participation in the Annual Kalihi Business Association Holiday Parade. There were 32 representatives from Honolulu Community College. Pictures will be posted on the HonCC’s Facebook.
      2) Last student activities for the semester – Minute to Win It – Eat various food items to win.
      3) Please provide feedback if you feel we should extend the student lounge hours.
      4) Next semester schedule of events will include a Sustainability Green Week to be held in mid to late April 2015. Events will be tie-in to classes related to STEM, recycling, plantings, etc.
      5) January 2015 – State Student Leadership Conference on the Big Island. If the instructors have any academic issues regarding student leaders traveling during the academic year, please inform her.

II. Approval of Meeting Minutes (November 3, 2014)

III. Campus Leadership Team (CLT) Charter * Revised 11/20/14
Copies of the charter were distributed for review. Katy Ho may discuss at the next CLT meeting.

IV. Presentation
Conred Maddox – presentation on Writing Center - philosophy, services, training
For more information go to: https://prezi.com/l0iavz52juh7/honolulu-community-college-writing-center/

Minutes submitted by: Lynette Chin