1. Call to Order at 12:45 pm
   a. Attendance: Alapaki Luke, Pua Reis, Kristy Ringor, Nam Le, Tiani Akeo-Basques, Keao Kaleałoha, Cara Chang

2. Mālama ʻĀina Day schedule and adjustments
   a. Past Saturday cancelled. Future scheduling for Papahana Kuaola will be on Friday to ensure there is someone there to host us.
   b. Staff will be listed on the sign up list to ensure everyone gets a call in the event of a cancellation.
   c. Halawa is confirmed with Aunty Sweet.
      i. Marcia will cover the cost of the bus for this trip.
      ii. Lunch: ask students for $2 for lunch.
3. Previous minutes
   a. Feb 27 minutes approval
      i. Budget prioritization day
      ii. No one took minutes but only item discussed was the budget prioritization.
      iii. Use rankings as minutes.
   b. Aug 21 minutes approval
      i. Approved by consensus.
4. Pūkoʻa meeting (Wed, Sept. 18 at UHWO at 2:30 pm)
   a. Mel and Tiani will attend.
   b. For future meetings, who can make it?
      i. KR can.
5. Committee Reports
   a. COSA: Mel will be new representative for committee.
   b. CLT: was cancelled on Monday
   c. Planning Council: Cara Chang:
      i. Talking about revising the budgetary prioritization process.
      ii. Recommended to first rank; then in second round numerically prioritize what’s already been prioritized.
         1. KR suggested having a $$ amount for prioritization so councils are able to prioritize based on $$ available.
      iii. Wayne will follow up with Brian about what the last prioritization process funded and didn’t.
      iv. Strategic plan changing but is going to get Science building.
   d. Assessment: Wayne will be liaison
6. Kūlana Hawaiʻi updates
a. Spring scheduling
   i. HwSt 107: Make arrangements to use halau and computer lab. Need to inform Wayne Chun to use the computer lab for classes. (1 hybrid)

b. Computer/Tech stuff
   i. Computer lab reservations need to be made through facilities request.

c. Poʻi Nā Nalu
   i. In no cost extension until October 15. Only for salaries.
   ii. New grant applied for and Marcia’s new PI.
   iii. Workshops.
      1. Uncle Kimo will do a workshop about Oli. To help clarify He Oli Hele Malihini

7. Other business
   a. Latest member list...check for accuracy and can make adjustments.
   b. Mala every Friday.

8. Meeting adjourned at 2:00 pm.
   a. Next meeting October 9.