MINUTES

Present:

Brian Furuto, Monique Tingkang, Jon Santos, Guy Shibayama, Mike Jennings, Brian Quinto, Dean Crowell, Kenton Short, Bobby Salvatierra, Tom Mikulski, Scott Rhode, Derek Oshiro, Danny Aiu, Jeff Lane, Varouny Sybounmy, Stefanie Sasaki, Lorri Taniguchi, Jim Poole, Stella Akamine, Lynnette McKay, Sandy Sanpei, Patricia Gooch, Karen Gay, Elliot Higa, Cyndi Uyehara, Mike Ferguson, Rob Edmondson, Charlene Gima, Robert Bates, Kahale Saito, Mario Mediati, Marcus Heresa, George Boeman, Rheta Kuwahara, ASUH Student Rep. (illegible signature)

Chancellor Erika Lacro welcomed everyone to the meeting. Erika discussed the HCC Emergency Management Handbook Draft which was developed in November 2010. Tabletop Exercises to go over the process to prepare for an emergency has been completed and posted on the Intranet.

Brian Furuto

There will be two emergency drills (one for each semester) for Bldgs. 6 and 27 and no one will be notified of the date and time.

Health & Safety Executive Committee will meet monthly with one representative from each program (per Brian, new structure), to conduct monthly inspections.

Emergency Planning Subcommittee Report

PowerPoint presentation by Health Office Student Assistants – Jovi Lavaro, Jacob Choe and Mezena Manivong. They showcased their summer emergency planning and safety projects that included photographing most of interior classrooms in our main buildings such as 2, 7, 14, and other parts of the campus denoting where fire extinguishers, first aid kits, and placement of doors, etc. for evacuation purposes as well as general photos of the campus layout. These photos were to complement floor plans for Bldg. 2 floor plans and room evacuation route maps that are being worked on by a student assistant using CAD. In addition, everyone who is a caretaker of first aid kits for their area were encouraged to go to the Health Office website and view new photos posted for first aid kits to better help familiarize them with product packaging, etc.
Health & Wellness Subcommittee Report – Derek Otsuji

- Campus one mile exercise walk map on campus bulletin boards.
- Workshops to promote healthy snacks: Beets for healthy blood pressure circulation, beet juice to help with the onset of dementia.
- Field Trip Excursions: Shangri-La, Ka Ikena Restaurant at KapCC, Cooking Demonstration by Rose Saiki (UHM).
- Workshop on Alzheimer’s and Skin Care

Revised Hazard Communication – Chulee Grove

United Nations’ Globally Harmonized System of Classification and Labeling of Chemicals (GHS)

Labeling will be revised from MSDS to SDS. New labels will be provided by the manufacturer. Training: 12/13/13. Full compliance (update labels and program elements, provide additional training and new hazards: 2016.


Safety Data Sheet (SDS): More information was provided via video presentation. There were no questions posed after the video.