Committee Members Present: Rob Edmondson, Alapaki Luke (Chair), John Delay, Jim Poole, Ka‘iulani Murphy, Tiani Akeo-Basques.

I. Alapaki called meeting to order at 12:30pm.

II. New HAP proposals
   a. Discussion of HWST 105/BOT 105 Dr. Pei-Luen Lu’s proposal.
      i. Committee suggested some additions and edits, then instructor can re-submit application after which committee can review and vote online in Laulima
   b. Discussion of possible HWST 107 Course based certification comparable to Mānoa and Leeward CC? Committee agrees that the curriculum and SLOs are the same so should be okay, especially because we offer numerous sections of HWST 107 amongst 4 instructors.

III. HAP student evaluations
   a. Committee feels that current questions are comprehensive and it has been helping the instructors assess their HAP fulfillment.
   b. Since the course SLOs are being reported for assessment, possibly don’t need to report on HAP hallmarks.

IV. HAP multi-campus group updates
   a. Monica Stitt-Bergh of UH Mānoa Assessment Office presented background information on learning outcomes assessment to assist in discussion of HAP assessments at the course, program, degree, and institutional levels.