April 22, 2014

To: Steven Mandraccia – Chair, General Education Board

From: Alapaki Luke – Chair; Hawaiian, Asian and Pacific (HAP) focus

Subject: HAP Committee Fall 2013/Spring 2014 Summary of Activity Report

During the Fall 2013 semester, the HCC campus HAP focus committee met once on October 9th to discuss and review the following:

a) Introduction of three new CTE voting members for the HCC campus HAP-focus committee; Doug Madden, Jim Poole, and John Vierra.
b) Discussed curriculum timeline for meeting deadlines for curriculum committees and catalog deadlines. Also discussed proper process for moving new or existing course proposals through different Gened certifications, then division curriculum committees, on to CPC.
c) Discussed the information on the Honolulu Community College intranet site. Approved courses and instructors are posted on intranet. HAP Hallmarks are also posted on the intranet site.
d) Discussed which degrees require a HAP course; AA in Liberal Arts and Hawaiian Studies require one HAP course. Majority of AS degrees do not require HAP course except for MELE.
e) Discussed and unanimously approved new HAP proposal submitted by Cara Chang in English for ENG 257M, Cross Cultural Perspectives in Asian and Pacific Literature.
f) Reviewed the HAP student evaluations administered and data processed by Steven Shigemoto since David Fink is no longer with HCC. Committee analyzed the summarized data results and concluded feedback seems to justify Hallmarks.
g) All agreed we want more HAP certified courses in diverse departments to offer students. One hybrid HAP course will be offered in Spring 2014.

During the Spring 2014 semester, the HCC campus HAP focus committee met once on March 19th to discuss and review the following:

a) New proposal was discussed for HWST/BOT 105 (Mea Kanu: Hawaiian Plants and Their Uses) proposal from Dr. Pei-Luen Lu. Committee suggested some edits and revisions to the proposal thereby holding off vote until receiving revised proposal.
b) Committee agreed to pursue the “course based” approval option for HWST 107.
c) Committee discussed if we need to explore assessment reporting for the Hallmarks because the Hallmarks are not necessarily incorporated into the course SLOs. Further discussion will continue.
d) HAP multi-campus group update: Monica Stitt-Bergh (UH Assessment Office) presented background info to the multi-campus group about learning outcomes assessment to assist in discussion of HAP assessment at the course, program, degree, and institutional levels.