Honolulu Community College  
General Education Board  
Meeting Minutes  
November 19, 2012  
Room 7-620, 7:30am – 8:30am  

Members present: Jennifer Higa-King (Diversification), Kara Kam-Kalani (Speech Focus),  
Steve Mandraccia (Foundations), Ron Pine (E-Focus), Sandy Sanpei (CTE General Education),  

Members absent/excused: Alapaki Luke (HAP-Focus), Eric Shaffer (WI-Focus)  

Recorder: Jennifer Higa-King  

I. Meeting Called to Order, Approval of Meeting Minutes  
   • The meeting was called to order at 7:35am by Jennifer.  
   • Members approved the minutes of the October 26, 2012 and November 9, 2012  
     meetings.  

II. Topic: Review of Proposals for Restructuring the General Education Board  

Discussion. Members reviewed comments from the November 16, 2012 CPC meeting. At  
this CPC meeting, Eric and Jennifer presented a draft of two proposals for restructuring the  
General Education Board. Comments included:  

- Clarify the duties of the General Education Board and the various sub-boards.  
- Both proposals seem to generate too much work and too many meetings. In  
  particular, staffing the committees will be difficult.  
- The proposals offer opportunity for UC and CTE faculty to participate, interact, and  
  collaborate.  
- Proposal 2 is redundant and divisive. Proposal 1 has the advantage of working  
  within the existing structure.  
- Proposal 2. Clarify the charts to show the makeup of the CTE and Articulation  
  boards. Are these boards separate from the sub-boards?  
- Provide more time to examine both proposals.  
- Members should be able to serve in multiple capacities under either proposals,  
  mainly in the areas of expertise.  
- Coordination of faculty on both sides (CTE and UC) will be necessary.  
- Let’s get this done faster.  
- Consider renaming the categories in Proposal 1. Categories such as “Foundations”  
  are Liberal Arts terms and appear to be biased towards Liberal Arts.  
- Possible scenarios, for processing applications, should be considered.
Members of the General Education Board reviewed a modified version of the original set of proposals. Changes were based on the comments generated at the CPC meeting.

*Action.*
Members of the General Education Board approved the revised drafts. The consensus was that both proposals would be forwarded to the CPC and FSEC for comment and further discussion.

**III. Adjournment and Next Meeting**
The meeting ended at 8:35am.

Next meeting: TBA