General Education Board
Meeting Minutes
November 14, 2011
Room 6-101, 1pm

Members present: Jennifer Higa-King (Diversification), Kara Kam-Kalani (Speech Focus), Marcia Roberts-Deutsch (WI-Focus)

Members absent/excused: Keala Chock (HAP-Focus), Erika Lacro (VCAA), Steve Mandraccia (Foundations, co-chair), Chris Ann Moore (E-Focus), Jerry Saviano (Foundations, co-chair)

I. Articulation Website Updates
Board Chairs were reminded to update their respective HCC Intranet websites, making sure that meeting minutes, reports, and documents are updated.

II. Course Updates to Report to VCAA
Chairs of will be forwarding new courses, changes in course/instructor designations, and (re)certification of designations to Erika (VCAA) and copy these to the Board Chair for an end-of-the-semester report.

III. Course Numbering
The committee discussed the upcoming alignment by the ACCFSC (All Campus Council of Faculty Senate Chairs) of course alphas and number across the UH system. The decision of the group was to monitor the process and communicate any future concerns or questions to Evelyn Greene, HCC’s FSEC System Chair.

IV. Foundations Board
At a recent system meeting, a committee discussed proposed changes to the explanatory notes of the hallmarks for a symbolic reasoning designation. Co-Chairs Steve and Jerry attended the system meeting. Jennifer will ask Steve to circulate a report on the system meeting among members of the General Education Board.

V. General Education for CTE Programs
Marcia, as CPC chair, reported a plan for incorporating a General Education for CTE committee under the General Education Board. The General Education Board will continue to be responsible for articulation of courses to the UH system. The General Education for CTE group will be in charge of certifying courses for the different general education categories. Marcia is working on the details of the proposal.
VI. **Review of the General Education Board Charter**
   The committee decided to postpone review of the charter, in anticipation of changes in the charter with the inclusion of a General Education for CTE board.

VII. **Next Meeting**
   TBA

VIII. **Adjournment**
   The meeting was adjourned at 2pm.