Faculty Senate Executive Committee
Final Report for AY 2010 - 2011

Committee Members

University College Representative #1  Jerry Saviano (HCC Chair)
University College Representative #2  Rob Edmondson (continuing)
University College Representative #3  Shioko Yonezawa (continuing)
Tech I Representative #1 (Faculty)  Evelyn Greene (System Chair)
Tech I Representative #2 (Faculty)  Steven Chu (continuing)
Tech II Representative #1 (Faculty)  Vern Takebayashi
Tech II Representative #2 (Faculty)  Karen Hastings (continuing)
Academic Support (Faculty) 2 Year Term  Wayne Sunahara (continuing)
Student Services (Faculty) 2 Year Term  Jean Maslowski (continuing)
Lecturer 2 Year Term  Judy Sokei (continuing)
Chancellor  Mike Rota / Erika Lacro
SSEC Liaison

Committee Meeting Dates

August 27, 2010
September 24, 2010
October 22, 2010
December 3, 2010
January 28, 2011
February 25, 2011
April 1, 2011
May 6, 2011

Summary of Committee Agenda Items/Actions/Planning Items

Subcommittee membership and FSEC representation: Jerry Saviano and Ron Pine served on the Budget Subcommittee, Vern Takebayashi represented the FSEC in the IT Governance Group, Shioko Yonezawa represented FSEC on the Accreditation Oversight Committee, and a Working Group was created to review Gen Ed Reqs.

The Publicity and Marketing duties of Karen Hastings and Billie Lueder were defined.

Travel funds: As reported to the ACCFSC by Meda Chesney-Lind, reimbursement averages have dropped from 70 days in 2006 to 45 days. Streamlining in continuing and these numbers should continue to improve.

Screening Committee processes are inefficient and time consuming. No changes or suggestions have been offered by the administration which would improve the process at this time.
Campus Reorganization is ongoing. The FSEC requested involvement in decision making process, and the administration is holding meetings with faculty groups. No final form for reorganization has been completed.

Policy: "Participation in College Decision-Making Processes" This policy lays out the Chancellor’s responsibility to review and approve all proposed and/or revised organizational charters, constitutions, and bylaws of organizations including the FSEC, the SSEC, the Kupu Ka Wai Council, the Associated Students of HCC, and the College Planning Council. This policy points out that it is the responsibility for each organization covered under this policy to have an approved charter and bylaws that include the following elements: a statement of purpose, their scope of authority, membership rules, list of officers, the officers' responsibilities, the officers' terms, and the process for selection of officers. Approved unanimously 4/1, 2011.

"Student Placement Testing and Developmental Education Class Assignment" defines placement testing requirements and immediate enrollment in developmental classes. In order to implement this policy, a hold is placed on registration requiring the student to meet with counselor to register. VP John Morton will investigate a streamlining of this process through Banner.

"Academic Residency Requirements for Graduation" 12 credits must be taken from the degree granting institution, with no requirement that these credits be the last 12. This will facilitate graduation rates and degree granting procedures.

"Academic Forgiveness Policy"

"Student Conduct Code and Workplace NonViolence" policy

Academic Calendar realignment to trimester, 14 week semester, or 15 week semester. HCC opposed due to effect on CTE programs. Campuses agreeing to the formation of a committee to explore this issue: KauCC, WCC, UHMC, UH COE, UHM, UHH (question of financial aid, nursing), UHWO (w/questions), KapCC. Campuses against forming a committee: HICC (Questions re: remedial developmental, CTE programs), HonCC, UH Engineering, LCC (CTE questions, willing to be at committee if committee is formed). Linda Johnsrud clarified that financial aid is by credit hour, not by semester length.

Faculty are frustrated with the level of support from IT concerning computers and software. However administration passwords are not available to faculty because of the additional level of responsibility that goes along with those passwords. The problems and issues are ongoing.

Instructor Evaluations procedures are moving from Scantron forms to online types of evaluation. Faculty need guidance and uniformity.
Move to Gmail approved unanimously. Much discussion exists at the system level, faculty feels the move is being implemented without consultation. The Manoa Senate will not endorse the move as the question is moot and their endorsement or not is meaningless.

Move to New Proposed Articulation Language. Common course numbering proposal from system is approved with the suggestion that "similar student learning outcomes" be replaced with "identical common core of student learning outcomes". Discussion ongoing at system to create committee with representatives from each campus to troubleshoot issues and determine procedure for alignment.

Cap size for classes and BOR policy particularly as applied to DE courses. The ACCFSC endorses this statement for discussion: Based on BOR policy, class sizes are a curriculum issue.

Kupa Ka Wai requested membership on FSEC, which voted 6 to 4 in favor of adding KKW as a voting member. The referendum to the full Faculty Senate failed to pass.

FSEC Constitution and Charter found unclear on several issues particularly membership and amendment procedures. Both documents were revised by Jerry Saviano, Marcia Roberts-Deutsch, and Evelyn Greene. The documents will be made available to the senate with explanations and areas of revision highlighted. The FSEC will discuss the procedures for a full Faculty Senate referendum on the changed documents in the fall.