Minutes of the FSEC Meeting, November 18, 2011

Members present:
UC Representatives: Jerry Saviano, Steve Mandraccia, Jeff Stearns
Tech Representatives: Evelyn Greene, Diane Caulfield, Sally Dunan
Academic Support: Ross Egloria
Student Services: Silvan Chung
Lecturer: Judy Sokei
SSEC Liaison:
Chancellor:
Vice Chancellor: Erika Lacro
Guests: Mike Meyer, Justin Ota

Minutes prepared by Jeff Stearns

Reorganization
Jerry Saviano reminded the committee that the major campus governing bodies other than the FSEC would also vote on reorganization.

Erika said that after this process, the campus reorganization plan would be sent to the necessary unions.

Diane Caulfield moved that the campus reorganization plan be approved. Evelyn Greene seconded the motion. There was no further discussion. The vote to approve campus reorganization was unanimous.

ITC Update
Mike Meyer said the cutover date for the phone system is Dec 16th. Everything will be ready for spring semester, including a centralized Help Desk.

In response to Diane Caulfield’s question about training faculty members, Mike said ITC was working to achieve that. He also replied to a question from Ross Egloria about the wireless switchover saying it would come sometime next semester.

Minutes
The committee approved the minutes for the FSEC October 28th meeting.

Regarding the minutes of all campus committees, Jerry Saviano noted that some did not always post timely proceedings of their meetings or post them at all. Other than the major campus committees, for example, FSEC, Planning Council, ASUH, Staff Senate, Kupu Ka Wai, which absolutely should post minutes of every meeting, Jerry asked, “does every single committee need to post minutes?” Jerry expressed doubts that our accreditation would be jeopardized if the Committee on Social Equity didn’t post their minutes. Jerry noted, too, that last year this committee didn’t even meet.

Erika Lacro said that “Every committee should make an effort to do so.” It may not be for accreditation but is necessary for purposes of documentation. The accreditation visits are to be around the third week of October 2012. The consensus among FSEC members was that all committees should post their minutes on a regular basis.
**Mission Statement**
Jerry Saviano told the committee that the draft mission statement did not address an important aspect about diversity, which is covered by an addendum recommended by the ASUH, and he suggested the FSEC incorporate this.

Sally Dunan said she did not disagree with the idea, but said the mission statement was more focused on the delivery of academics and the same ideas already are included in the core values statement.

Jerry said he thought the diversity issue should be part of the delivery of education and that the college should validate the feelings of students who view this to be important.

There was discussion about the “gender diversity, sexual orientation, sexual identity” wording being too specific and suggestions that it could be expressed in a more general way to allow broader interpretation, since it would be the college’s mission statement.

Ross Egloria suggested the statement could be added to an existing bullet point about the college promoting a multicultural environment rather than creating a separate bullet point so it would not appear as a primary focus of the college. The committee incorporated it into the last sentence of the mission statement to read:

“As a learning-centered, open-door college, HCC is committed to providing the academic support, student services, and financial aid necessary to assist students as they progress through their respective courses and programs, and promoting and maintaining a multicultural environment where age, ethnicity, gender diversity, sexual orientation, sexual identity are appreciated and respected, as well as facilitating the important work of our faculty and staff.”

Diane Caulfield motioned that the FSEC endorse the mission statement with the modification. Jerry seconded the motion, and the motioned carried with two abstentions.

Judy Sokei also motioned that the college’s core values be reviewed to see if they are in line with the proposed mission statement and that it be included in the next college catalog along with the mission statement. The motion was seconded by Steve Mandraccia and unanimously approved.

Steve then motioned that the ASUH statement be included into the core values rather than the mission statement, a proposal that would change the previous vote on the approval of the mission statement. The motion was seconded by Judy but failed by vote to be approved.

**College Policy Draft**
On the College Policy draft document, Sally Dunan suggested that the information on the Advanced Professional Certificate (APC) [#6] be modified in part to read:

“…Credit course sequences shall include at least 18 and no more than 30 credit hours at the upper division course level and may contain additional course work at the lower division course level. The total combined credits for course work at the upper division level and lower division course level shall not exceed 36 credits.”

Jeff Stearns noted that the statement in the section Academic Subject Certificate (ASC) [#8] is unclear and confusing: “Students enrolled solely for the purpose of obtaining an Academic Subject Certificate will be identified as unclassified for admission and enrollment purposes.”

Ross Egloria said the statement may be intended to mean that students would not receive financial aid.
Evelyn Greene said she would take this up and ask for a clarification.

Jeff also noted the vague meaning of “one area inquiry” in section D of Responsibilities. Jerry Saviano and others suggested the sentence be clarified to read: “Assures that all degree programs include focused study in at least one area or one established interdisciplinary core.”

Jeff also noted the acronym “CO” in the section on Certificate of Competence [#10] differs from “COC” in the catalog and should be corrected.

**Philosophy Statement**

Jerry Saviano asked Ross Egloria to share his philosophy statement for general education that the committee could review the next meeting.

Also on the agenda for the next meeting: College Policy on Social Media and Administration Self-Assessment.

11/18/2011