Restructuring the General Education Board
Background:
The purpose and structure of the General Education Board
The HCC General Education and Articulation Board Structure was approved by the FSEC Fall 2004 and updated Spring 2009.

The CPC: “Oversees the work of the General Education Board, a subcommittee of the CPC, and ensures that established procedures of that body are followed.” (CPC Charter, approved by the CPC 4/20/2012 and ratified by the FSEC 4/27/2012)
PURPOSE of the General Education Board

1. Acts as a clearinghouse for information on courses that have been articulated, course articulation procedures, and system-wide articulation requirements and status.

2. Acts as the central hub for distribution of all application materials for course articulation designation to and from articulation boards.

3. Sets policy in articulation situations that are not covered by the purviews of the articulation boards themselves.
4. Acts as information distributor for the chairs of the various articulation boards, all of whom are defacto members of the General Education Board.

5. Acts as the delegated representative body for Honolulu Community College in negotiating articulation agreements for transfer-level courses to and from all other campuses in the UH System.

6. Is the final arbiter for disputes about interpretation of hallmarks, requirements, and basic standards for articulation that are not specifically covered in the purviews of the articulation boards individually.
“The General Education Board membership will be composed of the chairs of each of the articulation boards with the General Education chair to be elected from among the members of the General Education Board.”
“The General Education Board has the authority to approve the charters of all articulation boards at Honolulu Community College. Further, the General Education Board has the authority to require the articulation boards to assess courses, and to provide both assessment plans, and results of assessment activities for review and approval. The General Education Board sets and enforces policies that concern all of the articulation boards.”
Boards meet 1 to 2 times a semester, depending on the number of applications received and issues. Some boards only meet only once an academic year.
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Fall 2011. Establishment of a CTE GenEd committee.

Summer 2012. The CTE GenEd Board reviewed the first set of courses for certification in a CTE GenEd category. A summer session was held so that courses could be included in the Fall 2012 catalog. The meeting was done in coordination with CPC, Deans, and the VCAA.

October 8, 2012. The GenEd Board began to review its Charter to include the CTE GenEd Board. Questions were raised about the different purposes of the GenEd Board (certification for system general education articulation) and CTE GenEd Board (certification for CTE program general education category requirements).

October 19, 2012. The CTE GenEd Board met to review a set of proposals for the CTE GenEd categories. The board also discussed the importance of meeting HCC's policy and ACCJC's requirements having to do with general education for all degrees. There was consensus regarding a need for an overarching General Education structure that includes UC and CTE faculty.
October 26, 2012. The FSEC charged the GenEd Board with developing a proposal(s) for restructuring the GenEd Board.

October 26, 2012. After the FSEC meeting, GenEd Board members met to develop ideas for a proposal(s). In attendance were the GenEd Board members, Diane Caulfield, John Delay, and Chris Ann Moore.

November 9, 2012. GenEd Board Members reviewed a draft of 2 proposals for re-structuring the General Education Board, based on ideas from the October 26th meeting.

November 16, 2012. The GenEd Board presented drafts of the 2 proposals to CPC, requesting feedback from CPC members.

November 19, 2012. GenEd Board members discussed modifications to the proposals based on feedback from CPC. The modified proposals were sent to CPC and FSEC for consideration at the next meetings.

November 30, 2012. The GenEd Board presents proposals to FSEC.
Develop a structure for evaluating and certifying general education courses for all degree programs.

Structure should involve consultation, cooperation, and collaboration between faculty in the university college (UC) and career technical education (CTE) programs.

Review of applications should include the expertise of faculty from CTE and UC programs.
Proposal 1. Each board is a clearinghouse for general education courses for associate degree programs. Equal numbers of CTE and UC faculty serve on each board. The Gen Ed Board consists of the co-chairs of each board (one CTE, one UC faculty members), and sends 2 voting faculty members (one CTE, one UC faculty member) to CPC.

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Proposal 2. Separate boards act as clearinghouses for general education courses in CTE and UC programs. Equal numbers of CTE and UC faculty serve on each board or sub-board. The Gen Ed Board consists of the co-chair of each board or sub-board (one CTE, one UC faculty member) and sends 2 voting faculty members (one CTE, one UC faculty member) to CPC.