Faculty Senate Executive Committee  
Friday Dec. 13, 2013 – Bld. 2-614 – 9:00am-10:45am

I. Call to Order: 9:08am  
Recorder: Sterling Foster and Erica Balbag-Gerard


Absent: Noel Alarcon, Jessica Kaniho Charles Miller, Justin Ota

II. Adoption of the Agenda

Amendments to the Agenda: Add new Business item “A” amending May 2013 minutes, and item “B” faculty student evaluations.

Motion – Sterling Foster moved to adopt the agenda with said changes. Diane Caulfield seconds. Motion passes unanimously.

III. Approval of the Minutes: Nov. 8, 2013

Amendments to the Minutes: spelling changes.

Motion – Karen Hastings moved to approve the minutes with said changes. Danny Aiu seconds. Motion passes unanimously.

IV. FSEC Member Reports

1. Campus Chair – none

2. System Chair – A University of Hawaii Presidential Search Committee is being created with only one faculty and one student representative. The committee will be meeting to create a short list of desirable qualities for prospective candidates. In the last strategic planning meeting for the ACCFSEC Subcommittee for Distance Education, Distance Education was discussed. Based on discussion in that meeting, it seems that HCC is ahead of other UHCC because of the recent accreditation recommendations that our campus has needed to address.

3. Chancellor – Linda Johnsrud, UHCC Interim Executive VP for Academic Affairs has announced that she will be resigning at the end of the year. In her absence Joanne Itano will serve as interim. The PCATT position and Vice-Chancellor of Academic Affairs is currently open and is being recruited for. The new Science building has the funding and we are looking at plans and starting the bidding process. The ACCJC still has us on warning until commission meets in January. The accreditation visit seemed go well, out of six recommendations the campus has fully addressed four. The three being program review, general education, and distance education. The campus has partially met recommendations concerning the campus' evaluative process on non-instructional units and on non-instructional student outcomes because the campus has not had enough time to go through a full cycle of program review to close the loop. The Chancellor shared that she will be attending the commissioners meeting in January.
4. FSEC Representatives – none

5. Liaisons – No items for the FSEC to address, see posted minutes of committees.
   Accreditation Oversight Committee (AOC)
   Assessment Committee (AC)
   Budget Committee (BC)
   Campus Leadership Team (CLT)
   Planning Council (PC)

V. Non-FSEC Member Reports “Public Forum”
   1. Diane Caulfield – Thanks John DeLay for posting new UH system policies.

VI. Unfinished Business
   A. Faculty Constitution: Sterling Foster presented changes and called for a motion. There was a discussion regarding necessity and approach for changes. There was no motion, thus item was removed from Unfinished Business. There was a discussion regarding the need for changes to the Charter. After the discussion and a recommendation was made to keep it minimal with clear reasoning including faculty support and feedback, prior to presenting the item for business.

VII. New Business
   A. Amend May 2013 Minutes: Sterling Foster presented items, such as spelling, grammar, and minor changes regarding the May minutes. Faculty present at the May meeting made statements not reflected in the minutes. These changes were addressed as two items: the typos and the comments. Discussion over the necessity to amend.

   Motion – Sterling Foster moved to amend the typos. John DeLay seconds. Motion passes.

   Motion – Danny Aiu moved to put in the comments. Diane Caulfield seconds. Motion passes.

   B. Student Evaluations: Sterling Foster presented faculty questions regarding Student evaluations of Faculty, regarding the use of Laulima, eCafe, or the Form G scan-tron. Discussion of continued use of the scan-tron, it will continue. The use of eCafe, only if the instructor is part of banner, Construction Academy is not thus they need the scan-tron. And the confidentiality of Laulima, not recommended. Discussion over FSEC involvement and control lead to a faculty recommendation to discontinue use of Laulima for student evaluations based on lack of confidentiality.

   Motion – Danny Aiu moved to send recommendation via email. John DeLay seconds. Motion passes unanimously.

VIII. Adjournment: 10:30am
Motion – Sterling Foster moved to adjourn. Danny Aiu seconds. Motion passes unanimously.