I. Call to Order – 9:06am

Recorder: Sterling Foster

Attendance: Danny Aiu, Noel Alarcon, Sterling Foster, Kaleo Gagne, Karen Hastings, Jessica Kaniho, Erika Lacro, Michael Leidemann, Ina Miller-Cabasug, Justin Ota, Kahale Saito

Absent: Erica Balbag-Gerard, John DeLay, Charles Miller, Julian Tyrell

Guests: Marcia Roberts-Deutsch, Jeff Stearns, Patrick Patterson, Ross Egloria

II. Adoption of the Agenda – include New Business item “B” classroom videoing

Motion – Michael Leidemann moved to adopt the agenda with said changes. Karen Hastings seconded. Motion passed unanimously.

III. Approval of the Minutes: Sept. 13, 2013 – no changes

Motion – Karen Hasting moved to approve the minutes. Danny Aiu seconded. Motion passed unanimously.

IV. Reports

1. Campus Chair – No report

2. System Chair – No report, at a System meeting (Question was raised about conflicting meeting times and the rescheduling of the FSEC)

3. Chancellor – Thanks to Marcia for all the accreditation work, copies in the Library and some copies have been distributed to Division Chairs and other key Faculty – System strategic planning meeting today – Reinstating the “coffee hours” chancellor talk story meetings – New Vice-Chancellor starts Nov. 1st and will have Ken to help transition.

4. FSEC Representatives – ASUH Pres: two new senators with one still open – Starting work for next year’s elections – 2nd annual Halloween masquerade mixer Oct. 23rd from 3:30pm to 7:30pm in the cafeteria.

5. Liaisons reports are for specific FSEC notification or involvement, committee minutes can always be read off the intranet.
   - Accreditation Oversight Committee (AOC) – No report
   - Assessment Committee (AC) – No report
   - Budget Committee (BC) – No report
   - Campus Leadership Team (CLT) – No report
   - Planning Council (PC) – No report

V. Public Forum – Patrick Patterson, Assessment Committee (AC) Chair, notification of AC activity: creation of Institutional Effectiveness Assessment handbook, assessment management system with Mike Myers with Microsoft 360, intranet site growing for all material for assessment, ARPC reports, ARPC data subcommittee to discuss data issues to put into annual program review report.

VI. Unfinished Business

A. Faculty Constitution: Sterling Foster presented the changes and asked if there were questions and changes, discussion to move faculty committee rules to the FSEC charter or leave in. Questions on
Faculty and Senate, issue was discussed and agreed that this is the same body with two titles, “Senate” is for governance items. Replaced the “co-“ for the FSEC chairs. Discussed the approval order for Constitution changes, who has the final say, system or Faculty – this item will be looked into. Discussed faculty feedback, clarification on procedure for changes and when Faculty has input. Discussed that the FSEC support the draft as it goes out for Faculty feedback, for FSEC ownership and to protect the Faculty creator(s) from disagreements.

Motion – Michael Leidemann moved to seek Faculty feedback on a proposed draft. Danny Aiu seconded. Motion passes.

Action for feedback shall be an email of draft Constitution stating it is a proposed draft, with minor changes for clarification. Faculty have three weeks to respond to their FSEC Reps and submit changes.

Motion – Sterling Foster moved to suspend the agenda to address the New Business of Classroom Videoing to accommodate Ross Egloria. Michael Leidemann seconded. Motion passed unanimously.

VII. New Business

B. Classroom Videoing – Ross Egloria explained that from working with Distance Education the question was raised if there should be campus policy, permission form, or some type of documentation to allow students to video record lectures and presentations. Considering many courses / instructors use digital resources Ross Egloria was looking for the FSEC to ask the Faculty for feedback. Discussion was over copyright issues, difference of video and audio recordings, potential to defame instructors, and benefit of “you tube” lectures outside of class. Discussion for campus policy or instructor policy and statement required on the syllabus or not.

Resume agenda

VI. Unfinished Business

B. FSEC Charter – Sterling Foster discussed some of the revisions and points where scope of authority may have been changed. Clarification of “staggered” terms resulted in rewording that sentence. Considering the draft charter was circulated a few days before the meeting, it was suggested that the item be postponed until the next meeting.

C. Faculty Email List - Sterling Foster notified the committee that not all Faculty were part of this list. Many have opted off and many were not put on. All individual Faculty restrictions have been removed to allow open discussion. This list is for Faculty discussion. Faculty announcement will reach more Faculty if using admin-announce-list.

VII. New Business

A. Security around Portables - Sterling Foster discussed some of the issues around the portables. These items were part of faculty emails to Admin. Since the beginning to the week the emails and issues have been addressed. The item was a non-issue by the time of the FSEC meeting.

B. Classroom Videoing – Addressed above.

VIII. Adjournment

Motion – Danny Aiu move to adjourn. Jessica Kaniho seconded. Motion passed unanimously.