Faculty Senate Executive Committee
Friday Jan. 17, 2014 – Bld. 2-614 – 9:00am-10:45am

I. Call to Order @ 9:04am
Recorder: Ina Miller-Cabasug
Absent: Justin Ota, Charles Miller, and Kahale Saito (on leave)

II. Adoption of the Agenda
Add to the agenda – None

Motion – Sterling Foster moved to adopt the agenda with no changes. Danny Aiu seconds. Motion passes unanimously.

III. Approval of the Minutes: Dec. 13, 2013

The December 13, 2013 meeting minutes were not completed in time for approval. The recorder and Chair will complete the minutes and email them out to the committee for approval at the next meeting.

IV. FSEC Member Reports
To insure accurately recorded minutes oral reports should be very brief or submitted in writing to members, including a copy for the recorder. Reports requiring action shall contain recommendations and shall be discussed at the end of each report. Multiple reports shall be separated allowing each action to be addressed individually.

1. Campus Chair – none

2. System Chair – It was mentioned that the UHCC System will survey CC faculty regarding the N grade policy. Every campus does it differently. Based on the Likert scale, a survey will be distributed to CC faculty regarding the use of +/- grade, withdrawing/passing or just not passing and N grade. At the next UHCC System meeting on Friday, 01/24, there will be discussion on the survey that will be sent out to faculty for feedback on grade policy. It was brought up that there were past discussions on the use of the withdraw option, majority of the faculty decided not to use this option, but use A, B, C, D, and F grading system. It was also suggested that this should be put out to faculty for discussion. Students will be in situations that are out of their control and exceptions will need to be made. Students can fill out Exception Request form for the Dean of Student Services to review and make a determination. Someone asked if there is a projected timeline because this will impact the benefits, Financial Aid and VA students. There will also be discussion on having common GPA calculations.
In addition, the UHCC System office is working with all campuses regarding the dual reporting of the Chancellor. Auditors’ suggested that the Chancellors should only report to VPCC.

3. Chancellor – At the ACCJC last week, Erika Lacro was present to provide a 5 minute testimony and then answer questions from the board. The board asked one question regarding John Morton’s recommendation for Honolulu CC to evaluate how faculty assess Student Learning Outcomes. A decision by the board has been made but it has not been officially announced. Erika feels good about the outcome. There is a $2 million budget shortfall. The college will need to recover the money in 6 months. Administration is looking at reduction in casual hire salary cap and postponing filling certain vacant positions in the next 6 months. To continue to maintain good relations with the High Schools, the Outreach position will be filled or may reassign someone to work with the high schools. The budget report is available for review if anyone is interested.

4. FSEC Representatives
   Student rep: Kaleo – is serving as an intern with State Rep. Hanohano at the Legislature in dealing with Higher Ed. Issues. Welcome Week will be held on January 21, 22, and 23 there will be cotton candy and shave ice in cafeteria. The event will also accommodate evening students. Elections will be held on April 07 – 10 with a debate on the 7th at 3pm in Bldg. 02/201. The UH Caucus will be discussing common course numbering to help students receive credits across campus. There is a new UHCC policy on course numbering. STAR allows students to see which courses are transferable within the UH System. Courses are aligned by title, number and description and not by SLOs anymore. If students are having trouble using STAR, have them see a counselor or attend the Success workshop on STAR.

5. Liaisons
   Accreditation Oversight Committee (AOC) – meeting this afternoon

   Assessment Committee (AC) – no report

   Budget Committee (BC) – Committee has decided that with the budget shortfall, all the request will be on hold. Last year’s top requests will be maintained and the other requests will be combined with this year’s requests to be ranked later.

   Campus Leadership Team (CLT) – Discussed the use of the portables, rooms organize, signage and construction. Contractors will redo and fix the risers in the classrooms in bldg. 7 and the projectors will need to be readjusted when back on 5th and 6th floor.

   Planning Council (PC) – no report

V. Non-FSEC Member Reports “Public Forum”
Non-FSEC member reports should be presented to their FSEC Representative prior to announcement at the FSEC meeting. To insure accurately recorded minutes oral reports
should be very brief or submitted in writing to members, including a copy for the recorder. Reports requiring action shall contain recommendations and shall be discussed at the end of each report, with only FSEC members making motions.

None

VI. Unfinished Business
   A. None

VII. New Business
   A. None

VIII. Adjournment: 10:15am
Motion – Kaleo Gagne moved to adjourn. Karen Hastings seconds. Motion passes unanimously.