FSEC Meeting May 6 2016

I. Call to Order: at 9:00; quorum established

Recorder: Cynthia Smith
Attendance: Cynthia Smith, Conred Maddox, Jerard Kimo Keaulana, Julian Tyrell, Katy Ho (Proxy for Erika Lacro), Shidong Kan, Diane Caulfield, Bill Becker, Nicole Ferguson, Charles Miller
Guests: Jim Poole, Brenda Coston, Eric Shaffer, Chris Ann Moore, John Vierra Anson Bernal, Marcia Roberts-Deutsch, Jeff Sterns.

II. Approval of Minutes
   Move to approve: Cynthia
   Seconded: Diane
   Approved unanimously

III. Amendment to agenda.
   GEB Charter vote. FSEC acted on this first to enable guests attending for this vote to leave early.
   Charter changes were distributed to FSEC members and the campus prior to the meeting.
   There were no questions asked.

   Move to approve: Diane
   Seconded: Stefanie
   Approved unanimously

IV. SEC Member Reports:
   a. Campus Chair: None
   b. System Chair – CCCFSC report

   Diane updated the committee on events and decisions from the most recent BOR meeting as well as CCCFSC. All relevant documents will be sent out to the campus.
   • BOR is considering adoption of 3 policies. Diane will send out to the campus.
   • Legislators and UH representatives updated BOR and CCCFSC regarding pending legislation and possible implications for UH.
   • Discussion currently taking place in ACCFSC and CCCFSC of potential to request 2 non-voting members on BOR to represent faculty (one for 4 years, one for 2 year institutions.) Will be taken up next year. These representatives would be able to sit in on the closed executive sessions.
   • Next year’s FSEC should consider voting on whether to continue with and endorse this proposed change.

   Also mentioned that some UH Faculty (not all) are talking about the need for a separate BOR for Manoa. Again, a possible issue for next year.
c. Chancellor/Proxy: Katy Ho

- On behalf of herself and Erika, thanked the current FSEC members for their service and welcomed newly elected members. She emphasized the important role FSEC plays as the voice of the faculty on campus and system issues.
- Russell Uyeno is leaving HonCC for another job; administration is working on a transition time and plan and will let Tech II division and campus know when that is in place.
- UHCC system Student Success Council is adopting a new Student Success Pathway plan for the system. It is in part based on some initiatives being piloted by HonCC. This will be presented to the CLT and the campus will be engaged in considering and giving feedback regarding this system plan in the Fall. This will be linked to the system Strategic Plan. Katy will sent PowerPoint to the campus. Timetable for finalization and implementation not clear. There were questions raised about how this will impact current HonCC initiatives and practices – that is not clear. How will this impact assessment measures and activities – not yet clear. Katy is aware of these concerns and questions and will inform campus as discussions/answers continue.
- The system is currently working on a UH Academic Strategic Plan. As part of this all campuses and units will provide position papers to make explicit what they do as part of the system (we will be part of UHCC report). As part of this plan, going to look at possible new ways of responding to new degree programs and offerings. This would impact campuses as it is would potentially create a new process for creation of new programs. A new program proposal would have to first be approved at the UH system executive level (VPs perhaps) before detailed planning proposal on campus is developed. There are concerns on the part of CC administrators and others regarding level of campus input prior to this ‘green light’ decision being made, and potential for programs to circumvent campus academic leadership and processes to go straight to the President to make their case. Implications for input, planning and ability to justify new program prior to ok from the top is a concern. Many things not clear: just impacts new programs? What will be criteria for approval/denial to go ahead? What are implications for low enrolled programs? Still at stage of discussing; Katy will share further information with campus as it is made available.
- It was discussed that there is more interest by BOR to provide scrutiny and oversight of UH system due to recent issues and legislative pressures.

d. FSEC Representatives: None

e. Liaisons: Campus Council on Institutional Effectiveness (CCIE)-Budget Committee (BC). None

V. Non-FSEC Member Reports. None

VI. New Business
a. Introduced new members and said farewell to departing members. New Members: Chris Moore, Brenda Coston, Chulee Grove, Anson Bernal, and John Vierra. Departing
Members: Cynthia Smith, Bill Becker, Doug Madden, Jerard Kimo Keaulana, & Conred Maddox

Conred thanked outgoing members for their service and presented them and new members with leis.

b. FSEC elections – Campus Chair and System Chair, i. Select CCIE & CLT FSEC reps

Discussed the duties of campus and system chairs. Janina Martin expressed interest in being campus chair; Stefane Sasaki expressed interest in being system chair. Clarified that voting was to be done by continuing and new members.

Chris Ann Moore moved to nominate Janina Martin; Scot Parry seconded. Approved unanimously.

Janina Martin moved to nominate Stefanie Sasaki for system chair; Brenda Coston seconded. Approved unanimously.

c. Discussed need for FSEC representative to sit on CCIE and CLT.

Clarified that CCIE coordinates activities related to Assessment and Accreditation, including things like ILOs and helping facilitate program assessment. Meets monthly.

FSEC members will decide in the fall whether the campus chair is representative to either or both and if not, will choose a liaison.

d. Review summary of committee self-reporting (those committees that submitted reviews)

Discussed need to pick up and continue asking committees for the more in-depth committee review as this information constitutes a form of assessment that can be reported for Accreditation Self-study.

Noted that many committees are still not posting minutes or not doing it in a timely manner which is a concern for accreditation evidence. End of Year reports are due from committees and should be posted on the intranet. Ensuring committees fulfil these responsibilities is something next year’s FSEC will need to take up.

Adjourned at 10:30.