ENG 100 Norming Session
April 12, 2013

Present: Jenny Webster, Tanya Torres, Emily Viglielmo, Lori Adolewski, Cara Chang, Brenda Kwon (DE), Earl Nakahara, Charlene Gima (coordinator)

1. Meeting begins 10:15 a.m.

2. Discussion of SLO’s and grading weights. Like ENG 22, SLO’s fall into three general categories of content, organization, and grammar. ENG 100 instructors agreed that all three are weighted equally but with higher expectations for critical thinking, grammar, and organization as the semester progresses.

3. Rubrics: various sample rubrics were discussed and exchanged with the sample student essays in order to establish consensus about grading criteria and practices. Charlene will ask instructors to email her their rubrics so as to create a general grading rubric that will be available for everyone’s use. Submissions by Earl, Tanya, and Brenda were discussed and met with general consensus about grades.

4. Exit Exam: Charlene will email copies of past semester’s exam, and instructors will email her with suggestions for additional questions or alternative questions, especially essay prompts.

5. MyWritingLab: Since there seems to be a disconnect between students completing MWL topics and demonstrating progress in their grammatical skills in their writing, the instructors feel that the list of required topics in MWL should be more selective to correspond more closely with the exit exam and with the course SLO’s and also to provide more focus for instruction in those specific grammar skills. Instructors will email Charlene with their ten best choices of topics. The instructors will retain the right to require additional MWL topics as they choose.

6. Meeting adjourns 11:40 a.m.