E-focus Committee Minutes
August 19, 2015

Attendance: Chris Ann Moore, Philosophy, David Panisnick, Religion, Larry Meacham, Political Science, Ron Pine, Philosophy (chair)

The E-focus committee discussed the following issues and made the following decisions.

1. The committee voted unanimously to remove the E-focus designation for English 210. The instructor that received certification has left Honolulu Community College and never taught the course as E-focus. Apparently the course was listed in the schedule for the past three semesters as E-focus. It was taught by another instructor who was unaware of the E-focus designation, did not teach the course as E-focus, and has no interest in teaching the course E-focus. The designation was removed from the Banner schedule for fall 2015 and the instructor notified all enrolled students that the course would not be taught or designated E-focus for fall 2015.

2. In light of the above problem, the committee voted unanimously to return to instructor-based designation for all E-focus courses. Some relatively new E-focus instructors have been teaching E-focus courses based on course-designation certification. Because these instructors have been properly conducting E-focus semester evaluations, these instructors will be grandfathered at this time but will be asked to apply for recertification at the future recertification date noted at the E-focus Intranet site:

http://programs.honolulu.hawaii.edu/intranet/node/896

3. The majority of the committee members (3) voted to recommend to the GenEd Board that any student who completed English 210 during the past three semesters be held “harmless.” It was noted that the Banner schedule is a contract with students enrolling in Honolulu Community College courses and the course was listed as “HETH,” satisfying a graduation requirement for HCC’s AA degree. One member disagreed, noting that this decision would be unfair to all those students who completed a genuine E-focus curriculum as a graduation requirement and violates the principles inherent in the E-focus hallmarks.

4. The committee also noted that the final decision on item 3 to accept or not the committee majority decision should be made by the administration. Accordingly, these minutes will be forwarded through the proper curriculum channels (GenEd Board, CPC, Administration) with a request for final adjudication on item 3.