Tech II Division Curriculum Committee
December 2, 2011, convened 9:30 am
Present: Sally Dunan, Jim Poole, Cyndi Uyehara, Joy Nagaue, Rona Wong, Sandy Sanpei, Keala Chock,
Not Present: Russell Uyeno, Jess Aki

I. Approval of November 2011 Minutes
   Action: Minutes approved with modifications

II. January 6, 2012 meeting canceled. The General College meeting is scheduled for the same time.

III. Curriculum Proposals
   a. CENT (Computer Networking & Telecommunication)
      i. Authorization to Plan an Academic Program
         1. Certificate Of Completion In Networking And Telecommunications
         2. Certificate Of Completion In Information Assurance
            Discussion: For the Certificate Of Completion In Information Assurance
            obtaining the national certification will allow CENT to include the emblem
            (or seal) for the national certification program on the certificates HCC issues
            to students who complete this particular certification. Having the national
            certification will make it possible for Department of Defense (DoD) activities
            to identify our program as conforming to the national training standard. In
            addition, NSA sponsors the Information Assurance Courseware Evaluation
            (IACE) Program, which assesses the degree to which courseware from
            commercial, government, and academic sources maps to the national
            standards set by the Committee on National Security Systems (CNSS).
            Action: No action required.
   b. ECE (Early Childhood Education)
      i. ED 191V Course modification - change from variable credits to 3 credits
         Discussion: Cyndi explained this is to delete the “v” or variable so students only
         register for 3 credits. The way the Practicum is currently set-up it only works for 3
         credits. Having the variable confuses students when they register.
         Action: Motion to pass by Rona Wong; Second by Joy Nagaue. All in favor,
         curriculum action passed.
         Follow-up: No further action required.
      ii. ED 111, 197, 198, 196, 196L, 220, 270, 271, 272, 273 Course Deletions
         Discussion: Cyndi explained this is to delete courses no longer taught and delete
         experimental course numbers that have become actual courses. Sally brought up the
         issue that experimental courses should automatically be deleted after the two-year
         period in Banner and shouldn’t have to require a curriculum action. Jim reported that
         is not possible in Banner and so a curriculum action is required for the process.
         Action: Motion to pass by Joy Nagaue; Second by Sandy Sanpei. All in favor,
         curriculum actions passed.
         Follow-up: No further action required.
c. Fashion technology
   i. FT 28, add 2 hours of lab time, Course Modification
      Discussion: Joy explained this is a machine class and the three-hour lecture class was not enough time for the students to have hand-on experience on the machines. Joy is changing the three-hour lecture class to a two-hour lecture class and three-hour lab. Sally asked if the credits are remaining the same. Joy confirmed the class is still a three-credit course. Sandy asked if the correct form was used.
      Follow-up: Joy will redo the course proposal on the long form.
   ii. FT160 - change from 4 credits to 3 credits (6 hours to 5 hours) Course Modification
      Discussion: Joy explained this is a four-credit class. It used to be four one-credit classes so industry people could attend. Students now know computers well prior to entering the class and so do not need the amount of time previously needed. No content is changing. Sandy noticed in the catalog that it is listed in the Program Requirements - third semester for a total of 16 credits and so with this change, will be a total of 15 credits. Is a program change needed? Sally agrees a program change is needed. Joy reported that this is an elective course. Rona suggested moving this course from Program Requirements and under electives. Sandy also noticed that the course title in the Program Requirements (page 132) doesn’t match the title in the course description (page 213). Jim suggested letting Pat know there is a typo.
      Action - Sally moved to approve the change in hours, Sandy second. All in favor. Curriculum action passed.
      Follow-up: Joy will redo the course proposal on the long form.

c. MELE (Music & Entertainment Learning Experience)
   i. Course deletions
      1. MELE 297, 298, IS 197, 198, 297, 297A, 297B, 297F, 298A
      Discussion: Keala explained this a clean-up of experimental courses. Jim asked if they are all actual courses now. Keala affirmed they are.
      Action: Sandy motions to pass; Rona seconds, all in favor. Curriculum actions passed.
      Follow-up: No further action required.

IV. New Business
None

Meeting adjourned, 10:50am
Note respectfully submitted by Cyndi Uyehara