Distance Education Advisory Committee
Meeting Minutes
September 28, 2012
12:00-1:00PM

Present: John DeLay, Sarah Myhre, Gregg Gruwell, Ross Egloria, Marcia Roberts-Deutsch, Jeannie Shaw, Elton Ogoso

Proceedings

I. Member introductions.

II. Ross shared DE statistics on enrollment broken down by CABLE vs ONLINE using both duplicated and unduplicated enrollment figures. Chart is attached for reference.

III. Oceanic cable has begun their Video On Demand (VOD) service this semester for our CABLE courses. It is currently on channel 358. It is only offered on digital cable but students are able to request a free digital box if they are standard cable subscribers. The UH VOD service available via the Internet is continuing this fall 2012 semester but will be discontinued at the end of the semester.

IV. Ross is creating the DE Recertification policy and procedures. He has already met with the Deans and Division Chairs outlining the general plan and what kind of support is needed. The plan is to roll this out beginning next spring for the first round of recertification to be completed in time for fall approval. The consequence of not completing recertification will be that the Deans and Division Chairs will need to remove those instructors/courses from the DE schedule and relegate back to the traditional classroom. DE course recertification will include requirements for instructors to explain how they validate student identification, SLO measurement, and how they ensure that student learning is comparable to a traditional classroom. Ross is also creating the training and support needed to help faculty through the process to enable them to recertify their courses.

V. Ross is fielding more requests from students out of state interested in enrolling in online courses at HCC. With the new policy for mandatory place testing and the requirement that all students have Math and Writing test scores on file, it would benefit the college if we advertised placement score alternatives or options for students like comparable SAT or ACT scores or the requirement that the student take the COMPASS placement test at a locally accessible institution.

VI. Ross brought up the idea to create a fully online AA degree offered entirely from HCC. He ran this by Russell Uyeno, VCAA who didn’t see any problem with trying to do that other than having to complete a substantive change request with the ACCJC. Ross will be developing that plan this semester and asking the DEAC for input when the first draft is complete.

VII. Gregg Gruwell is retiring at the end of October. He has worked incredibly hard to create the best CABLE courses in the system. His services have been invaluable and will be sorely missed. Please take a few minutes to wish him well before he leaves. The October DEAC meeting will be his last.
VIII. Sarah asked if it was possible to somehow find funding to bring back Elluminate (Blackboard Collaborate). It is unknown if funding could be found but we will continue to revisit this issue as the academic year goes by.

IX. Next meeting scheduled for Friday, October 26, 2012 at 12PM with the location to be determined.