Distance Education Advisory Committee  
Meeting Minutes  
December 15, 2011  
2:00-3:00PM

Present: Maggie Templeton, Ralph Kam, Wayne Sunahara, Heidi Green, Gregg Gruwell, Ross Egloria

Proceedings

I. Minutes from 10-20-2011 approved and posted.

II. Regarding the survey titled “Self-Assessment of the Status of Providing Technology Accessibility in Distance Education” from Darlene Dockman (Coordinator of Civil Rights – State Office), the process has been completed. It is unknown what the responses generated will be used for. Wayne will try to follow up with Darlene Dockman regarding this issue.

III. Peter Quigley from the UHCC System Office has created an ad hoc group consisting of various personnel from all the CCs to tackle the issue of CC system-wide strategic planning for Online Learning. He is currently working on a draft of this plan. This will be shared with the campus when the first draft has been completed.

IV. Gregg reminded the committee of the cable channel changes taking place on Oceanic cable. As of Spring 2012, there will be no broadcast on Oceanic analog channel 55. Students will either need to have a TV with a digital tuner and catch the broadcast on QAM channel 46.55 or contact Oceanic to get a free digital tuner box to watch the digital broadcast on channel 355. The free digital box is only available to students who already subscribe to Oceanic standard cable service. Oceanic Video-On-Demand (VOD) is in the works but predicted not to be available til 2013 at the earliest.

V. Blackboard Collaborate, formerly Elluminate, is a videoconferencing solution that integrates a interactive whiteboard. The product requires server administration to run and UHM College of Education is where this product is currently housed. Jonathan Wong, formerly of the Native Hawaiian Center, originally entered into a contract with UHM COE for HCC to have an unlimited license for a period of two years. The cost of this was $30,000 and paid using Title III federal grant money. The contract is ending at the end of this year and Jonathan never had the chance to have a campus-wide discussion on whether this product was useful and economically viable for support using general funds before he moved to KCC. Thus this project was handed over to Ross Egloria, the Distance Education co-coordinator to figure out what to do with it. Ross will be running some informational workshops at the beginning of the Spring 2012 semester to determine if there is interest and use for this product. If there is, the
discussion will then be brought to the VCAA on whether we should pursue general funds to renew the contract. Ross will update the committee at our next meeting in the Spring 2012 semester.

VI. Since the beginning of the Spring 2012 semester in January is usually very busy and since no one has any immediate issues that needs our attention in January, the committee unanimously decided to schedule our first meeting for the Spring semester in February. The next scheduled meeting is for February 23, 2012 (Thursday) from 2-3pm with the location to be determined.