UNIVERSITY COLLEGE
DIVISION CURRICULUM COMMITTEE
Meeting Minutes
December 3, 2010

I. CAL L TO ORDER

Members Present: Michael Ferguson, Jennifer Higa-King, Ralph Kam, Kara Kam-Kalani (chair), Marcia Roberts-Deutsch, Eric Shaffer, Kerry Tanimoto, Arlene Yee

Members Absent/Excused: Timothy Cubero, Jr., Jean Maslowski

II. REVIEW OF CURRICULUM PROPOSALS

A. SD 20B, 20C, 20D, 21, 85, 95 – Student Development Series (modification)
   Proposal: Change the prerequisite to placement in ENG 8, 9, 18, 19, or ENG 21.
   Decision: Course modifications unanimously passed.

B. IS 103, 104, 105 – Interdisciplinary Series (modification)
   Proposal: Change the prerequisite to ENG 19 and/or ENG 21 or placement in ENG 22/60 or ESL 23. For IS 103 – change the Recommended Preparation to ENG 19 and/or ENG 21.
   Decision: Course modifications unanimously passed.

C. AA degree (modification)
   Proposal: Change the program prerequisite to ENG 19 and/or ENG 21 or ESL 11 & 13 & 14 or placement in ENG 22 or 51 or 60 or higher.
   Decision: Program modifications unanimously passed.

D. CHEM 272 – Organic Chemistry I (new)
   CHEM 272L – Organic Chemistry Lab I (new)
   Proposal: New course and lab to expand the number of chemistry courses at HCC
   Discussion: Mike Ferguson with Eric Shaffer’s assistance will restate the student learning outcomes and be more specific on the methods of evaluation.
   Decision: Both courses unanimously approved, pending revisions.

E. PHYS 105 – Principles of Technology (new)
Proposal: new course for the CENT program
Discussion: A “D” grade in Math 103 will satisfy the prerequisite to the course.
Decision: Course proposal unanimously passed.

F. MELE 275 – Music and Entertainment Learning Experience (new)
Discussion: This course proposal was returned to the division chair and will be included in the MELE package of proposals to be submitted next semester.

G. SP 20 (deletion)
Proposal: Delete course which no longer is required for any program.
Decision: Proposal unanimously passed.

H. SP 151 – Personal and Public Speech (modification)
Proposal: Modify course description for articulation and update the student learning outcomes.
Decision: Course proposal changes unanimously passed.

I. SP 251 – Principles of Effective Public Speaking (modification)
Proposal: Modify course description for articulation and update the student learning outcomes.
Decision: Course proposal changes unanimously passed.

J. SP 253 – Argumentation and Debate (modification)
Proposal: Update course student learning outcomes.
Decision: Course proposal changes unanimously passed.

K. SP 290 – Interviewing (modification)
Proposal: Student learning outcomes need to be updated.
Decision: Course proposal change unanimously passed.

L. ENG 257V – Modern Fantasy Literature and Film from Peter Pan to Edward Cullen (new)
Proposal: New course to expand the number of literature courses at HCC.
Discussion: The letter “V” cannot be used. Eric Shaffer will select a different letter. The course may become a Writing Intensive course.
Decision: Course unanimously approved, pending revision.

III. OTHER BUSINESS
A. Future proposals to be submitted to this committee include: JOURN 150, JOURN 230, BIOL 123, ESL group, MELE group.
B. The University College Division Curriculum members wish to commend chairperson Kara Kam-Kalani for her organization and efficiency in leading the committee this year.

C. Questions:
   1. How does the approved student learning outcomes get to the HCC Web page?
   2. Who enforces the SP (Speech) requirement (check with Jean Maslowski)

D. Next Meeting is scheduled for: Friday, January 14, 2011
   Bld. 7 – room 632
   Time to be determined.

Minutes Submitted by Arlene Yee