Tech II DCC Meeting Minutes  
Date: 12-04-15, Start Time: 9:00 am  
Location: Building 2, Room 303

Present:  
✅ Oscar Diaz, ✅ Sally Dunan, ✅ Rheta Kuwahara-Fujita, ✅ Eric Lagrimas,  
✅ Lauren Prepose (for Scot Parry), ✅ Jim Poole, ✅ Sandy Sanpei

Guest: Jon Ross (Instructor, MELE Program)

Discussion:

1. Jon Ross answers questions regarding MELE’s proposed courses. Discussion on MELE’s classification of its degree and articulation with UHWO’s Creative Media Program. Proposed 300-level courses will be listed in the Honolulu CC course catalog as offered by MELE but not part of the MELE A.S. degree program. Courses will also be listed in the UHWO catalog.

2. Committee discussed the use of .PDF files for review purposes as it saves time.

The following proposals were reviewed along with the actions taken:

3. MELE  
Proposal: New 300-level courses as part of MELE’s articulation agreement with UHWO’s Creative Media Program:

- MELE 311 Audio Post Production I  
- MELE 320 Audio Post Production II

Discussion: Committee points out a typo in the proposal and suggests evaluating the pre-requisite. Banner cannot enforce “junior standing” but can enforce pre-req or Instructor approval. Jim recommends less SLO’s for better assessment.

Action: Sally proposed motion to approve new MELE courses based on recommended changes and revisions. Sandy second, all members approve.

4. CENT  
Proposal: CENT 397A deletion, 3 CENT A.S. Program Mod
- CENT 397A course deletion
- Retroactive changes for 2015 (current) catalog
- Corrections for 2016 catalog
- Modify A.S. program description

**Action:** Sandy proposed motion to approve CENT proposals. Oscar seconds, all members approve.

Next meeting for DCC is January 15, 2015 at 9:00 am.

Meeting adjourned at 10:05 am

Notes respectfully submitted by Eric Lagrimas