Tech II DCC Meeting Minutes  
Date: 10-31-15, Start Time: 9:00 am
Location: Building 2, Room 303

Present:

☑ Oscar Diaz, ☑ Sally Dunan, ☑ Rheta Kuwahara-Fujita, ☑ Eric Lagrimas,
☑ Scot Parry, ☑ Jim Poole, ☑ Sandy Sanpei

Discussion:

1. Confusion regarding college catalog changes per Jo’s (Registrar) e-mail. She is requesting non-curriculum related changes.

2. Discussion on procedures of uploading approved minutes on the intranet. Minutes will be taken during the meeting and sent to Rheta for approval, followed by final approval by the committee. Approved minutes will be email to Todd Kobayashi.

The following proposals were reviewed along with the actions taken:

3. CENT
Proposal: New course (CENT 330), plus two program mods to update current course offerings.  
Action: Sally moved to approve, Sandy second, all members approve.

4. FT
Proposal: Course mod  
Discussion: FT proposal would like use an alpha designation for “special topics” courses.  
Action: Committee suggests to return proposal to FT for revision and to rethink the approach. A suggestion would be to create a proposal for each ‘new’ special topics course along with a program mod. Jim will follow up with Joy and Rheta will e-mail.

Next meeting for DCC is December 4, 2015 at 9:00 am.

Meeting adjourned at 9:45 am
Notes respectfully submitted by Eric Lagrimas