Tech 2 DCC Meeting Summary  
March 1, 2013 Bldg 2-614

Present: Jess Aki, Sally Dunan, Marilynn Ito-Won, Joy Nagaue, Sharon Ota, Jim Poole (Tech 2 Chair), Sandy Sanpei, Cyndi Uyehara  
Guest: Diane Caulfield  
Absent: Keala Chock, Interim Tech 2 Dean

Chairperson Sharon Ota called the Tech 2 DCC meeting to order at 1:00 p.m.

CURRICULUM PROPOSALS

Amended Motion on CENT Certificate of Completion in Basic Information Assurance (IA) - February 1, 2013 DCC Meeting

Background Information

The Certificate of Completion (CC) is a required component for HCC to become a National Center of Academic Excellence for Information Assurance Education and Training Program for two-year institutions (CAE/2Y). The Certificate of Completion is defined as "designated short-term career and technical-professional education credit course sequences which provide them (students) with entry level skills, or job upgrading." The CC consists of three CENT courses and two general education courses. The CAE requires “evidence” that IA programs include non-technical courses (e.g. ethnic, policy, & business).

Keala reported that 1) the system-wide CTE Deans were okay with the inclusion of non-technical courses in the CC (2/1/13 DCC meeting) and 2) Banner did not have the capability to identify non-technical courses as exit courses for CC graduation (2/4/13 email). The Banner identification of the non-technical courses as exit courses for the CC would be similar to the Banner mechanism that identifies the math & Eng proficiency for graduation; hence, eliminating the need to list the non-technical courses in the CC.

A motion was made and carried to approve the CC in IA contingent on a system-wide written clarification and/or redefinition of the Certificate of Completion. The proposal was moved forward to the CPC where it was approved without the contingency. There was mixed opinions regarding the CPC’s action to disregard for the DCC’s concern regarding the purpose and definition of the CC. Some members did not object while other members voiced a concern regarding the CPC’s action to dismiss the DCC’s condition for written clarification and/or redefinition for the CC since it impacts all community colleges.

At this meeting, Sharon shared that, as professional courtesy, the 2/1/13 meeting summary and Keala’s 2/4/13 email were emailed to Kelly So (Banner) since she was referenced in the meeting summary and email. Kelly So indicated that the identification of non-technical courses as exit courses for the CC is possible. Given the contradicting
information on Banner’s capability, Sandy amended her motion to approve the CC in IA contingent that the Banner’s capability to identify exit courses for CC graduation be explored and that there is a system-wide written clarification and/or redefinition of the Certificate of Completion. The motion was seconded by Jess and approved (5 in favor, 1 opposed). Although CPC has already taken action on this proposal and moves forward for administrative approval, the DCC is affirming its position regarding the academic integrity of certificates.

At this meeting, Sally again provided an overview of the CENT CC proposal, consisting of three CENT courses and two non-technical courses (ECON & ENG). In response to Jess’s inquiry if the CENT Advisory Committee was consulted on the CC, Sally responded in the negative. Sally reported that the committee does not have expertise in this area.

Course Activation
FT 140 Fabric Technology

Activation of FT 140 will facilitate the articulation process with UHM APDM Department as the content of the course is identical to the UHM’s APDM 320. UHM will accept FT 140 as a course substitution for APDM 320.

Jess moved, Sandy seconded to approve the activation of FT 140, and the motion was unanimously approved.

Prerequisite Changes
FT 140 Fabric Technology

Now: No prerequisite

CHANGE TO: Placement in ENG 22/60 or ESL 23 or in ENG 100 or higher.

Sandy moved, Jess seconded to approve the ENG prerequisites for FT 140, and the motion was unanimously approved.

Meeting was adjourned at 1:45 p.m.

Respectfully submitted,

Addendum: Interim Tech 2 Dean’s request to amend the meeting summary to add information and the DCC Chair’s response to the request is attached – see 3/11/13 email exchanges.