Tech II DCC Meeting Summary  
2/1/13 10:00 a.m. 2-614

Present: Jess Aki, Keala Chock, Sally Dunan, Marilynn Ito-Won, Joy Nagaue, Sharon Ota, Jim Poole, Sandy Sanpei, Cyndi Uyehara

Chair Sharon Ota called the meeting to order at 10:00 a.m. The DCC reviewed the following curriculum proposals:

CURRICULUM PROPOSALS

New Certificate of Completion

CENT Certificate of Completion in Basic Information Assurance (IA)

The CC is a required component for HCC to become a National Center of Academic Excellence for Information Assurance Education and Training Program for two-year institutions (CAE/2Y). The Certificate of Completion is defined as “designated short-term career and technical education credit course sequences which provide them (students) with entry level skills, or job upgrading.” However, CENT has included two general education courses in the CC. The CAE requires “evidence” that IA programs include non-technical courses (e.g. ethics, policy, & business).

The above proposal was tabled at the DCC December 2012 meeting until additional information was gathered, in particular, Banner’s capability to identify non-technical courses as exit courses for graduation with a CC. This would eliminate the need to list the non-technical courses in the CC, hence maintaining the integrity of the CC. The Banner identification of the non-technical courses as exit courses for the CC would be similar to the Banner mechanism that identifies the math & Eng proficiency for graduation. Keala did not have a report on this and will contact Kelly So on the matter.

Keala stated that he initiated discussion on the CC during a recent system-wide CTE Deans’ meeting; the deans believed it was okay to include non-technical courses in the CC certificate. Sally indicated that the CC consisted of a minimum of 10 credits and maximum of 23 credits; so the minimum (10 credits) could be all CENT courses and the rest (13 credits) could be non-technical courses. Jess pointed out that this would mean over 50 percent of the credits would be non-technical courses and would not support the purpose of the CC. It was pointed out that employers expect certain industry competencies with the CCs (e.g. CC in Esthetics).

The DCC concluded that if the CC CTE Deans are clarifying and/or redefining the CC system’s written definition of the CC, then it needs to be in writing and disseminated to all the campuses. The DCC chair and other members continued to express concern about compromising the academic integrity of the CC by including non-technical courses in the CC.
Sandy moved to accept proposal contingent on a system-wide written clarification and/or redefinition of the Certificate of Completion. Marilynn seconded the motion. The motion was unanimously approved.

New Course
FT 170 Computerized Pattern Making (2 hrs lecture/1 hr lab) – 3 credits

This course teaches students to use the Gerber Technology Pattern Design System to do computerized pattern design and making.

Course capacity is currently at eleven (11) based on the number of computers available in the lab for the students.

Sandy moved and Jess seconded to approve the new course proposal. If the course cannot make the Fall 2013 catalog deadline, then it will be carried over to the next catalog.

Other Business
Joy Nagaue withdrew FT’s proposal to modify FT 40 Fabric Analysis to FT 140 Fabric Analysis as it was learned that there is a FT 140 on inactive status. FT 40 will remain an active course and Joy plans to reactivate the FT 140.

Sandy Sanpei reported on the status of the CTE General Education Board charter. Major changes include: 1) membership now consist of two members from Tech 1, two members from Tech 2 and two members from UC and 2) the CTE counselor is now a voting member. The next steps include a review of the charter by the General Education Board of 2/13 and the CPC on 3/13.

Meeting was adjourned at 10:40 a.m.

Respectfully submitted,

Addendum: 2/4/13: Per Keala’s consultation with Kelly So, MIR, Banner does not have the capability to identify non-technical courses as exit courses for graduation with a CC, that would be similar to the mechanism that identifies the math & English proficiency for graduation.