Tech 2 DCC Meeting Summary
November 2, 2012  Bldg 2-614

Present: Jess Aki, Keala Chock, Sally Dunan, Marilynn Ito-Won, Joy Nagaue,
Sharon Ota, Jim Poole.
Guest: John Vierra, MELE Program      Absent: Cyndi Uyehara

Chairperson Sharon Ota called the Tech 2 DCC meeting to order at 10:06 a.m.

CURRICULUM PROPOSALS

Prerequisite and/or Co-requisite Changes
CENT 112 Fundamentals of Electronics
Now:  None
ADD: Prerequisite “C” or higher in ENG 22/60 or ESL 23, OR Placement in ENG 100
“C” or higher in MATH 24, OR placement in Math 25

CENT 112 is offered primarily for the MELE majors as no longer required for CENT
majors. Course prerequisites are the same as the MELE program prerequisites.

CENT 390 Special Topics in CENT
Now: None
ADD: Prerequisite or Co-requisite ENG 209 or 210 or 200 AND Math 103 or 135 or
higher

Rationale: CENT program will be in compliance of the Developmental Placement Policy
that will be effective in Fall 2013 per Sally Dunan, CENT faculty & FSEC Campus
Chair.

MELE 220 Audio Engineering II
Now:  Pre-requisite MELE 211 “C” or Higher
CHANGE TO:  Pre-requisite MELE 211 “C” or Higher and
Pre-requisite  MELE 212 “C” or Higher

Rationale: Successful completion of MELE 211 Audio Engineering I and the new course,
MELE 212 Digital Theory and Work Station, will enhance student learning in MELE
220.

Sandy moved and Joy seconded to approve the above course modifications for the CENT
and MELE programs. The motion was unanimously approved.

New Courses
FT 200 Culture, Gender, & Appearance (3 hrs. lect. per week)

FT 200’s application to fulfill a CTE General Education social science course
requirement was approved in October 2012 pending approval of this new course
FT program faculty will also apply for DS certification through the AA certification process. FT 200 is similar to UHM APDM 200 that has a UHM DS designation. FT department has a current articulation agreement with the UHM Apparel Product Design and Merchandising (APDM) Department in which UHH APDM will accept similar transfer-level FT courses.

**MELE 212 Digital Audio: Theory and Workstations** (3 hrs. lect. per week)

Discussion: It was pointed out that 3 hours lecture per week is 3 student contact hours per week and not 2.5 student contact hrs/week. The repeat and credit limit was questioned and subsequently clarified. John Vierra, MELE proposer, made the SCH correction and changed the repeat limit from 2 to zero and credit limit from 3 to zero (see page 2 of the proposal).

Sandy moved and Jess seconded to approve the above new courses with correction made to the SCH and repeat/credit limits for MELE 212. The motion was unanimously approved.

**FT Program Modification**

**Add:** FT 200 Culture, Gender & Appearance as program course requirement.

**Delete:** ICS 100 Computer Literacy & Application as a program course requirement as students have sufficient computer literacy for FT course/lab work.

Rationale: FT students who enter the program are already prepared with adequate computer skills to complete the program, hence, the proposed deletion of ICS 100. Students will be required to take an additional FT course in place of ICS 100.

**MELE Program Modification**

**Add:** MELE 212 Digital Audio: Theory and Workstations as a program course requirement.

**Delete:** ART 101 or ART 113 as general education program requirement as there is an excess of courses to satisfy the general education requirement for Group III Humanities and Fine Art. Existing MELE courses have incorporated art content relevant to the music industry.

This program modification reduces the number of general education requirements from 24 to 21 credits and increases the number of major course requirements from 39 to 42 credits, total number of credits remain the same at 64 credits.

Sandy moved and Marilynn seconded to approve the above program modifications with the corrections for the CENT and MELE programs. The motion was unanimously approved.
Notation: Course deletion proposals for ART 101, ART 112 and ICS 100 were submitted in conjunction with the program modification proposals but withdrawn when proposers were informed that the incorrect forms were submitted.

OTHER BUSINESS

CTE General Education

The proposal to establish the CTE General Education Committee was submitted to the FSEC. Sally Dunan, FSEC Campus Chair, confirmed that the proposal was received and was tabled, pending recommendations from the General Education Board.

It was clarified again that the AA General Education Requirements and categories/designations mirror the requirements of the UHM General Education requirements/designations. The CTE General Education requirements/categories do not need to mirror UHM’s as the different purposes of the three CTE associate degrees are not the same as the AA degree, which is essentially to matriculate to a four-year university, primarily within the UH system (pages 81 & 84 HCC Catalog 2011-12).

A motion to reaffirm the DCC’s support of this proposal to establish a CTE General Education Committee was made. Jess moved, Marilynn seconded, and the motion was unanimously approved.

It was agreed that a joint Tech 1 & Tech 2 DCC meeting be held after the written recommendations from the General Education Board are disseminated to the faculty.

Tech 2 Internal Routing Form

In response to the request by a few CPC members for the Tech 2 internal routing form/cover sheet, the DCC again maintained that this form is not required to accompany the proposals. DCC has been attaching the meeting summary with the proposals.

According to the HCC CPC Curriculum Reference Manual (Revised Fall 2011), “The DCC Chair a. signs the approved proposal; b. attaches a copy of the CPC cover-sheet... c. places the proposal in the appropriate CPC folder by the required deadline; d. includes a copy of the DCC minutes with the proposal(s).”

In way of background, the internal DCC routing form/cover sheet was created and implemented because the old curriculum forms did not have a “Proposal Summary” section (see samples of old forms in the curriculum files). To facilitate the review, proposers were asked to write a proposal summary on the routing form. The summary, if any, was left on the proposal but the routing listing was removed/cut off. Since the curriculum forms now include a “Proposal Summary” section, it is not necessary to include this information with the proposal. As CPC does an independent review of proposals, the DCC comments, if any, are not necessary. The required meeting summary is sufficient.
Fall 2012 Students’ Graduation Option
Due to the late publication of the 2012-13 HCC catalog, the Chancellor approved the exception to the graduation options allowing Fall 2012 incoming new, or returning, or continuing students who changed their major to be effective Fall 2012, or transfer students will be allowed to follow the Fall 2011 graduation and program requirements.

In response to the DCC query, Keala Chock, Interim Tech 2 Dean, indicated that the Chancellor plans to extend the approval period through Spring 2013. He will follow-up on this matter to confirm the extension (Chancellor’s memo dated 9/6/12 on Fall 2012 Students’ Graduation Options).

Meeting was adjourned at 11:43 a.m.

Respectfully submitted,

Addendum 11/8/12
1. Joy confirmed that UHM APDM program will accept FT 200.

2. The Chancellor and VCAA approved the extension of the exception to the graduation options through Spring 2013 per Keala 11/8 email.